

BOARD OF EDUCATION
CITY SCHOOL DISTRICT OF THE CITY OF PORT JERVIS
PORT JERVIS, NEW YORK

MEETING MINUTES

July 5, 2017 Meeting

The Organizational/Regular Meeting of the Board of Education was held Wednesday, July 5, 2017 in the High School Cafeteria.

Members Present: Judith Amato
Brian Dewey
Deborah Lasch (arrived after the Pledge of Allegiance)
Valerie Maginsky
Joan McBride
Tanya Parker-Hughes
Florence Santini
Robert Witherow

Members Absent: Catherine Sadaghiani

Others Present: Thomas Bongiovi, Superintendent of Schools
Lorelei Case, Assistant Superintendent for Business
Kristen Lopez, Clerk of the Board

Agenda Item 1 - Call to Order

Board Clerk Kristen Lopez called the Meeting to Order at 6:00 pm.

Kristen Lopez led the Pledge of Allegiance followed by a moment of silence dedicated to the passing of Member Judith Amato's father.

Due to an unintentional omission by the Board Clerk of performing the oath to re-elected Members Amato and Santini, all Board Members returned from original Executive Session so all oaths could be administered properly to newly elected Board Member Joan McBride and to re-elected Members Florence Santini and Judith Amato. After all oaths were taken, nominations and elections for President and Vice-President were held.

Deborah Lasch moved, seconded by Brian Dewey to open the nominations for School Board President. Tanya Parker-Hughes nominated Judith Amato and Deborah Lasch nominated Valerie Maginsky for President. Votes were recorded as follows: Aye: 5, Nay: 3 for Judith Amato as President. Motion carried. Board Clerk Kristen Lopez swore in Judith Amato as President of the Port Jervis City School District Board of Education.

Joan McBride moved, seconded by Florence Santini to open the nominations for School Board Vice-President. Judith Amato nominated Tanya Parker-Hughes, and Valerie Maginsky nominated Deborah Lasch for Vice-President. Deborah Lasch respectfully declined the nomination. Votes were recorded as follows: Aye: 6 and Nay: 2 for Tanya Parker-Hughes as Vice-President. Motion carried. Board Clerk Kristen Lopez swore in Tanya Parker-Hughes as Vice-President of the Port Jervis City School District Board of Education.

Agenda Item 2 - Motion to Enter into Executive Session

Debbie Lasch moved, seconded by Flo Santini to enter into executive session at 6:15 pm. Motion carried with an 8-0-1 (Sadaghiani) vote.

Agenda Item 3 - Regular Session Resumes

Flo Santini moved, seconded by Brian Dewey to resume the Regular Meeting at 7:07 pm. Motion carried with an 8-0-1 (Sadaghiani) vote.

Flo Santini moved, seconded by Debbie Lasch to accept the amended Agenda. Motion carried with an 8-0-1 vote.

Agenda Item 4 – Organizational Agenda Items

Debbie Lasch moved, seconded by Brian Dewey to approve the organizational agenda, items 4a through 4m, with one motion. Motion carried with an 8-0-1 vote.

Agenda Item 5 – Public Comment

Resident Michael Ward, who is the Vice-President of the Outdoor Club of Port Jervis, spoke on the new upgrades and brand new trails in the 27-1/2 miles of trails the Club is responsible for. He wanted to let the public know that there were many different categories of trails open for public use, and that they are offering services to teach children to ride bikes, hike trails and many other free activities. He encouraged the public to take advantage of this wonderful opportunity.

Gary Spears, Town of Deerpark Supervisor, Kelly B. Decker, Mayor of the City of Port Jervis, Jack Farr, Director of the City of Port Jervis DPW, and William Worden, City of Port Jervis Police Chief all spoke about the Annexation issues, and also of their concerns for what would be done with the Sullivan Avenue lot. Frank Fuller and Dominic Cicalese were also on hand to help answer any questions the public had regarding the Annexation. Mayor Decker stated that their team would like to have a meeting with the school district to put to rest any misconceptions that resulted by misinformation. At the Board's direction, Board Clerk Lopez will set up a meeting between Mr. Decker, Mr. Spears and Mr. Farr with Don Preiss, Director of PJCS D Facilities, Asst. Superintendent Lorelei Case, and Superintendent Bongiovi within the next few weeks to discuss these issues.

Agenda Item 6 – Administrative Reports

Ms. Case welcomed the new president, vice-president and new board members. She then replied to a few comments that were made during the Annexation comments, stating that our district's sewer plant is in compliance with the DEC's requirements, the district does not pay consultants, and the district staff is certified. She recommended that DPW Director Jack Farr reach out to her office and schedule a meeting with Mr. Preiss, Director of Facilities and herself to discuss.

In other news, Ms. Case stated that the summer construction has begun, and reminded staff and community that there will be access to the Route 209 complex at both the elementary and high school entrance of the 209 complex as sanitary line renovations are underway. The corridor between the two buildings are where the renovations are taking place.

Ms. Case commented on several of tonight's agenda items:

- Item #14: the district collects the library tax based on the library budget. The collection is paid to the library in three installments.
- Item #15 is a resolution to release \$50,000 from the Workers' Compensation Reserve based on the State Comptroller's recommendation to have the reserve more closely represent the actuarial calculation.
- Item #17 is a resolution to increase the established Capital Reserve by \$750,000. The amount represents the excess BOCES surplus revenue received versus the budgeted amount. This recommendation is also based on the State Comptroller's recommendation to reduce unallocated fund balance.

Ms. Case extended a special thank you to the Buildings and Grounds crew for being flexible on graduation day. The staff's successful efforts to set up two venues and make the quick transition to hosting our graduates and families on the fly was greatly appreciated. Lastly, Ms. Case wished our graduates, returning students, families and staff an enjoyable summer, and asked everyone to be safe.

Mr. Bongiovi thanked the faculty and staff of the district for wrapping up another very successful school year. He said the multitude of end of the year festivities were wonderful, and a job well done to the staff. He stated that HBE and ASK moving up ceremonies (kindergarten and 6th grade) were great and thanked Mr. Cancredi and his staff and Mr. Kahmar and his staff. High School graduation was a fabulous team effort and all hands were on deck to make it a success. He extended a special thank you to the Buildings and Grounds staff for setting up the two venues (one outside, one inside) due to the anticipated uncooperative weather. He stated that in true tradition, they always wait until the "11th hour" to make the call as to the venue, and at 6:30 they decided to hold graduation indoors and at about 6:40 it started raining, so once again, great job and thank you to all involved.

Mr. Bongiovi also talked about a memo that was informational that was previously provided to the Board on Units of Study. He stated that the Board was invited to HBE to visit when the Columbia Teacher's College was there for about 3 or 4 days for a writing project. They had over 50 teachers participate. Mr. Bongiovi and Mr. Kahmar will do a short presentation at the July 25th meeting on this. Mr. Bongiovi also referred to an informational item included in the Board packets on Trimesters that he would like to bring up at the July 25th meeting because it would involve changing the school calendar. He stated that if the Board is going to approve Trimesters for the Elementary levels that he would like to have approval, if possible, before the district calendar goes to print so the dates on it would be correct. In anticipation of this, he did meet with members of PJTA and the Principal's Unions regarding changing the days for Elementary Trimesters. At the June 6 meeting there was a presentation on Trimesters and discussion of the reasons why the Elementary Schools would like to switch to Trimesters, which Mr. Bongiovi again summarized.

Mr. Bongiovi would like to bring up for discussion and vote changing one of the Superintendent conference days scheduled in January to the last day of school. As a result of the many discussions on the 180 day requirement, he stated that in numerous conversations with other Superintendent's in other districts, many of them save their last Superintendent conference day for the last day of school. He stated if we also do this that June 22 (Friday) would be a Superintendent Conference Day, and the students would go to school that week until Thursday (June 21), which would be a full day of school. Right now, the students usually get out a half day, but this would change it to a full day. The last day of school (on June 22) would be a Superintendent Conference day where teachers could wrap up activities and then pack up for the summer. He says that in speaking with other Superintendents, this would give us flexibility in case you run into any issues with the calendar because you would always have that extra day, and it keeps the kids in school longer. He reiterated again that this is something that

would require Board Action, but he wanted to speak on it today so the Board could take time to absorb the information. He will bring it up for further discussion at the next Board meeting, with a vote to alter the school calendar.

Agenda Item 7 – Consent Items

Debbie Lasch moved, seconded by Valerie Maginsky to approve Agenda Item 7 as follows. Motion carried with an 8-0-1 vote:

- a. **Minutes from the June 6, 2017 Meeting of the Board of Education (Section 1, Minutes)**
- b. **Committee on Special Education Minutes (Section 1, Minutes)**
CSE Meeting Dates: May: 1(Rev.), 2(Rev.), 5(Rev.), 9(Rev.), 10(Rev.), 11(Rev.), 12(Rev.), 16(Rev.) 17, 18(Revised), 18(2017-18), 22,23,24,25,25 (2017-18), 30, 30(2017-18), 31
June: 1(2016-17), 1,2,5(2016-17),5,6,6(2016-17), 7,7(2016-17), 8,9,12,13,13(2016-17), 14,16,19,20

CPSE Meeting Dates: May: 24, 25,31 (2016-2017),31/June: 5,9,13,14,20.
- c. **Financial Reports for May,2017 (Section 1, Financial Reports):**
 - Treasurer's Report (Section 1, FR-1)
 - Appropriation Status Detail Report (Section 1, FR-2)
 - Revenue Status Report (Section 1, FR-3)
 - Check Warrant Report (Section 1, FR-4)
 - Budget Transfer Schedule Report (Section 1, FR-5)
- d. **Approval to Declare PJMS Library Books as Excess (Section 1, Other Consent no. 1)**
- e. **Approval to Declare HBE Library Books as Excess (Section 1, Other Consent no. 2)**
- f. **Approval to Declare HBE VHS Tapes as Excess (Section 1, Other Consent no. 3)**
- g. **Approval to Declare Equipment Surplus (Section 1, Other Consent no. 4)**
- h. **Approval to Donate Surplus Equipment item to Our Lady of Mount Carmel Society (Section 1, Other Consent no. 5)**
- i. **FMLA, Intermittent and Leave of Absences per Enclosures (Section 1, Personnel)**
- j. **Resignation:**

Name:	Daniel P. Howey
Position:	Custodian
Assignment:	District Wide - Buildings and Grounds
Effective:	July 6, 2017

Agenda Item 8 - Appointments (Section 1, Personnel)

Debbie Lasch moved, seconded by Valerie Maginsky to approve Agenda Item 8 as follows.
Motion carried with an 8-0-1 vote:

A. Support Staff

Name: Mary K. Barnes
Position: Food Service Helper - Substitute
Assignment: District Wide
Reason: Per Diem
Probation: N/A
Effective: July 23, 2017
Salary: \$14.46 – Step 1(2016-2017)

Name: Nancy Breault
Position: Sr. Food Service Helper
Assignment: District Wide
Reason: Vacancy No. 1990
Probation: 12 weeks
Effective: July 1, 2017
Salary: \$22.27 – Step 13 (2016-2017)
.20 – Longevity
.21 – Health Ins. Offset
\$22.68

Name: Frances Buchanan
Position: Teacher Aide - Substitute
Assignment: District Wide
Reason: Per Diem
Probation: N/A
Effective: July 1, 2017
Salary: \$14.54 – Step 1(2016-2017)

Name: Christopher Conklin
Position: Head Grounds Worker - Promotional
Assignment: District Wide – B&G
Reason: Vacancy No. 1977
Probation: N/A
Effective: July 1, 2017
Salary: \$23.21 – Step 9 (2016-2017)
.20 - Longevity
.21 Health Ins. Offset
\$23.62

Name: Daniel Howey
Position: Grounds Worker
Assignment: District Wide – B&G
Reason: Vacancy No. 1978
Probation: N/A
Effective: July 6, 2017
Salary: \$17.71 – Step 3 (2016-2017)

B. Summer School Appointments – Non-Instructional – Vacancy No. 1991
(All Salaries based on 2016-2017 contract rates)

Effective Dates: July 5, 2017 – August 11, 2017

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Kathy Ackerley	Cook Manager	Step10-\$24.88/hr.+ .21(HIO)+.75 longevity=\$25.84/hr.
Sharon Hujus	Food Service Helper	Step13-\$20.81/hr.+ .21(HIO)+.75 longevity=\$21.77/hr.
Brenda Leeper	Food Service Helper Substitute	Step 12-\$20.02/hr.+ .21(HIO)+.20 longevity=\$20.43
Anthony Ziffino	Food Service Helper	Step 13- \$20.81/hr.+ .21(HIO)+.20 longevity +.15 Heavy Lifting = \$21.37/hr.

C. Summer School Appointments – Non Instructional– Vacancy No. 1992
(All Salaries based on 2016-2017 contract rates)

Effective Dates: July 5, 2017 – August 8, 2017 (Elementary)

July 6, 2017 – August 15, 2017(Secondary - August 16&17, Regents

Exams)

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Karin Decker	Teacher Aide	Step 13-\$20.95/hr.+ .21(HIO)+.45 longevity=\$21.61/hr.
Winnie DiToto	Teacher Aide	Step 13-\$20.95/hr.+ .21(HIO)+.45 longevity=\$21.61/hr.
Nancilea Farr	Teacher Aide	Step 13-\$20.95/hr.+ .21(HIO)+.20 longevity=\$21.36/hr.
Brenda Gonzalez	Teacher Aide	Step 11-\$19.39/hr.+ .21(HIO)+.20 longevity=\$19.80/hr.
Yulanda Murphy	School Monitor	Step 8-\$17.73/hr.
Sandra Murray	Teacher Aide	Step 13-\$20.95/hr.+ .21(HIO)+.45 longevity=\$21.61/hr.
Patricia Pelton	School Monitor	Step 13-\$20.77/hr.+ .21(HIO)+.75 longevity=\$21.73/hr.
Maria Rodano	School Monitor	Step 13-\$20.77/hr.+ .21(HIO)+.45 longevity=\$21.43/hr.

D. Summer School Appointments – Instructional – Vacancy No. 1992

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Nicholas Miller	Teacher	\$1,898 (one period)

E. Summer School Appointments - Substitutes – Instructional – Vacancy No. 1992

Effective Dates: July 5, 2017 – August 8, 2017 (Elementary)

July 6, 2017 – August 15, 2017(Secondary - August 16&17, Regents Exams)

<u>Name</u>	<u>Position</u>
Carolyn Dorritie	Secondary Summer School Substitute
Austin Wilson	Secondary Summer School Substitute
Jonathan Foley	Secondary Summer School Substitute
Amy Hoverstock	Secondary Summer School Substitute
Victoria Becker	Elementary Summer School Substitute
Katrina Knight	Elementary Summer School Substitute
Linda List	Summer School Substitute Nurse

F. Athletic Coaching Positions for the 2017-2018 School Year – Vacancy No.1976
(Enclosure no. 2)

G. Correction to Previously Approved Summer School Vacancy No. 1992

<u>Name</u>	<u>Salary</u>
Christine Piscitelli	\$4,086 (2 periods)– <i>previously approved for \$6,128 at 6/6/17 BOE Mtg.</i>
Damien Striharsky	\$3,512 (2 periods)– <i>previously approved for \$5,267 at 6/6/17 BOE Mtg.</i>

H. ARCH (HS) and ACES (MS) Principals for the 2017-2018 School Year – Vacancy No. 1984

<u>Name</u>	<u>Location</u>	<u>Salary</u>
Jean Lain	Middle School	\$5,665
Anthony Lazzaro	Middle School	\$5,665
Andrew Marotta	High School	\$2,832.50
Tom Rickard	High School	\$5,665
Regina Gibson	High School	\$2,832.50

I. Exempt Position for the 2017-2018 School Year

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Karen Howard	School Tax Collector	\$20.80/hr.	July 1, 2017

J. Summer Enrichment Academy – Vacancy No. 1981 - \$41.55/hr.

Matt Carlozzi, Erin Cross, Kelly Decker, Ryan Doyle, David Gibaldi, Patricia Halpenny, Teresa Love, Elke O'Connell, Scott Reed, Amy Relyea, Megan Wieboldt

Agenda Item 9 - Approval of 2017 Summer Sabbatical (Year Two)

Flo Santini moved, seconded by Valerie Maginsky to approve Agenda Item 9, year two Sabbatical Summer Leave for Joseph Coniglio. Motion carried with an 8-0-1 vote.

Agenda Item 10 - Principal/Acting Principal Resolution

BE IT RESOLVED, in the event the principal is not physically present in the school on one or more days (or portion thereof) during the 2017-2018 school year, the following will be appointed "Acting Principal" for all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law.

<u>School</u>	<u>Principal</u>	<u>Acting Principal</u>
Anna S. Kuhl	Brett Cancredi	Matthew Wentworth or Nicole Ey
Hamilton Bicentennial	Jared Kahmar	David Marr
Middle School	Jean Lain	Anthony Lazzaro
High School	Andrew Marotta	Heidi Nyland or Thomas Rickard

Agenda Item 11 – Appoint Meagan Sullivan "Acting Principal" for All Short-term Student Discipline Matters Pursuant to Section 3214 of the New York State Education Law for all Special Education Students Being Educated out of District.

Bob Witherow moved, seconded by Flo Santini to approve Agenda Item 11. Brian Dewey moved, seconded by Tanya Parker-Hughes to table this item for executive session. Motion to table carried with a 7-1(Witherow)-1 vote.

Agenda Item 12 - Delegate to the Orange County School Boards Association

Debbie Lasch offered to be the Delegate to the Orange County School Boards Association.

Tanya Parker-Hughes moved, seconded by Brian Dewey to appoint Debbie Lasch to be Delegate to OCSBA. Motion carried with an 8-0-1 vote.

Agenda Item 13 - Delegate to the New York State School Boards Association

Valerie Maginsky offered to be the Delegate to the New York State School Boards Association.

Debbie Lasch moved, seconded by Brian Dewey to appoint Valerie Maginsky to be Delegate to NYSSBA. Motion carried with an 8-0-1 vote.

Agenda Item 14 - Approval of Port Jervis Free Library Payment Schedule for the 2017-2018 School Year (Enclosure no. 3)

Debbie Lasch moved, seconded by Flo Santini to approve Agenda Item 14. Motion carried with an 8-0-1 vote.

Agenda Item 15 - Approval of Workers' Compensation Reserve Transfer (Enclosure no. 4)

Flo Santini moved, seconded by Debbie Lasch to approve Agenda Item 15. Motion carried with an 8-0-1 vote.

Agenda Item 16 - Approval of Excess Workers' Compensation Insurance (Enclosure no. 5)

Debbie Lasch moved, seconded by Brian Dewey to approve Agenda Item 16. Motion carried with an 8-0-1 vote.

Agenda Item 17 - Approval to Increase the Capital Reserve Fund (Enclosure no. 6) – ROLL CALL VOTE

Tanya Parker-Hughes moved, seconded by Valerie Maginsky to approve Agenda Item 17. Much discussion ensued, and Ms. Case answered questions.

The vote was as follows: Ayes: Amato, Dewey, McBride, Parker-Hughes, and Santini. Nays: Lasch, Maginsky, Witherow. Motion carried with a 5-3-1 vote.

Agenda Item 18 - Approval of MOU between the Port Jervis City School District Pre-Kindergarten Program and Regional Economic Community Action Program, Inc. (RECAP Head Start) (Enclosure no. 7)

Debbie Lasch moved, seconded by Brian Dewey to approve Agenda item 18. Motion carried with an 8-0-1 vote.

Agenda Item 19 - Approval of Employee Assistance Program (EAP) Agreement between the Port Jervis City School District and Catholic Charities Community Services of Orange County for the 2017-2018 School Year (Enclosure no. 8)

Valerie Maginsky moved, seconded by Debbie Lasch to approve Agenda Item 19. Motion carried with an 8-0-1 vote.

Agenda Item 20 - Approval of Secondary Lunch Meal Cost to \$2.90 Per Meal (Enclosure no. 9)

Valerie Maginsky moved, seconded by Debbie Lasch to approve Agenda Item 20. Motion carried with an 8-0-1 vote.

Agenda Item 21 - BE IT RESOLVED that the Board of Education herewith appoints Ingerman Smith, LLP as its general and labor counsel for the 2017-2018 school year, effective July 5, 2017, in accordance with the Letter of Engagement, dated June 27, 2017 **(Enclosure no. 10)**

Tanya Parker-Hughes moved, seconded by Brian Dewey to approve Agenda Item 21. Discussion ensued. Bob Witherow moved, seconded by Valerie Maginsky to table this item. Motion defeated with a 3 (Lasch, Maginsky, Witherow) - 5 vote. Tanya Parker-Hughes moved, seconded by Flo Santini to approve Agenda Item 21. Motion carried with a 5-3(Lasch, Maginsky, Witherow)-1 vote.

Agenda Item 22 - BE IT RESOLVED that the Board hereby approves the retention of Thomas, Drohan, Waxman, Petigrow, Mayle, LLP, as special counsel for winding up of existing legal matters assigned, at the hourly rate \$205 for attorneys and \$95 for paralegal.

Valerie Maginsky moved, seconded by Flo Santini to approve Agenda Item 22. Motion carried with an 8-0-1 vote.

Agenda Item 23 - Approval to Award Natural Gas Bid to Direct Energy for a one-year period from September 2017 – August 2018 (Enclosure no. 11)

Debbie Lasch moved, seconded by Flo Santini to approve Agenda Item 23. Motion carried with an 8-0-1 vote.

Agenda Item 24 - Discussion of Board Retreat Dates

Discussion on various dates to hold the Board Retreat. Superintendent Bongiovi stated that the Retreat is typically held at the end of July or early August and lasts a few hours. Last year it was held in the High School Library, and typically they try to choose places to hold the meeting that has air conditioning. The main item discussed at the Retreat is the District and Board Goals for the coming year, but other items can be added for discussion. Superintendent Bongiovi will get together with Ms. Case to discuss possible dates, then will contact the Board to see which date is good for all involved.

Agenda Item 25 - Discussion of Full-Time Athletic Director

Discussion of the information that Ms. Case gathered regarding Athletic Director positions in other districts. After much discussion, consensus was reached by the Board 6-2(McBride, Santini)-1 margin to post the Athletic Director position for the district as full time. The Board encouraged the suggestions of making the workday hours for the Athletic Director 10am – 6pm and to rewrite the job description to reflect more realistic goals for the position.

Agenda Item 26 - Appointment of School Board Members as Liaisons to the following Committees:

- a. Policy Committee – Cathy Sadaghiani
- b. DLT Liaison – Bob Witherow
- c. Health & Wellness Committee Liaison - Flo Santini
- d. Safety Committee Liaison – Flo Santini, Tanya Parker-Hughes, Joan McBride
- e. Port Jervis Liaison – Valerie Maginsky
- f. Deerpark Liaison – Flo Santini, Brian Dewey (possibly)
- g. Education Liaison – Bob Witherow, Tanya Parker-Hughes
- h. Visitation – Board as a Whole
- i. Audit – Board as a Whole

Agenda Item 27 - Board Member Comments

Member Debbie Lasch thanked the Buildings and Grounds staff and the faculty and staff for their fine work in getting everyone inside for graduation. She wished all faculty and staff a healthy and relaxing summer, so they would come back ready to start in September. Lastly, Mrs. Lasch shared a letter that she received from the Deerpark Reformed Church on June 9th with the public, although she states that she has already shared it with Ms. Case who states we are addressing the issue. The letter was regarding damage to the Church's fence from debris during the Sullivan Avenue School demolition. She stated that she just didn't want it to "get all over" that the district wasn't going to take care of it, because we are taking care of it and she thanked Ms. Case for that.

Member Valerie Maginsky reported that she attended the Orange County School Boards Association annual meeting and dinner with Bill Smith. She stated that there was an inquiry about the Resolutions Committee with NYSBBA because Mr. Smith was set to be on that Committee before he lost his board seat after 21 years of service. She stated that Mr. Smith introduced her to many people, including (Area Director) Dorothy Slattery. Mr. Smith told Ms. Slattery that with our Board Approval, she would be interested in being the delegate on the NYSSBA Resolutions Committee. Since she does have Board Approval, with this evening's vote, she will plan and take a vacation day from her regular job on Monday July 24th to attend the Resolution Committee meeting. Beyond that, she states it will be her responsibility to attend business meetings at the NYSSBA Annual Conference October 12-14th at Lake Placid, so she will be taking vacation time to attend. She also commented on the information provided to the Board on the Riding for Focus grant, stating that she wanted to make sure that the Board would be discussing the grant at some point. Mr. Bongiovi replied that he and Ms. Case have been meeting with ASK Principal Brett Cancredi on this grant and that Mr. Cancredi is just finalizing some items. Their goal is that once all the questions have been answered and they've crossed their "T"s and dotted their "I"s, that they anticipate holding a special meeting between now and July 25th so there is enough time to get it approved by the due date.

Superintendent Bongiovi wanted to share with the public that they have gone through a very lengthy process of interviewing for the Assistant Superintendent for Instruction. There were two rounds of interviews; in the first round, they started the interviews with ten candidates, down from about the 60 who applied. That first round of interviews were in the beginning of June, brought back candidates for a second round, and then this evening the Board met with the two finalists. The Board will make a decision on the two candidates and their plan is to have a special meeting between now and July 25th to appoint that person, presuming that person accepts the position, so that hopefully they can begin the first or second week of August. The Board would decide the time of the meeting, whether am or pm, and would just be meeting to appoint the new ASI and, presuming it is ready, discuss and approve the Riding for Focus grant.

Agenda Item 28 - Motion to Enter into Executive Session:

Tanya Parker-Hughes moved, seconded by Bob Witherow to enter into Executive Session at 8:25 pm. Motion carried with an 8-0-1 vote.

Debbie Lasch moved, seconded by Bob Witherow to return to regular session at 9:30 pm. Motion carried with a 7-0-2(Sadaghiani, Santini) vote.

Debbie Lasch moved, seconded by Brian Dewey to uphold the decision of the Superintendent Hearing Appeal. Motion carried with an 8-0-1(Sadaghiani) vote.

Brian Dewey moved, seconded by Debbie Lasch, to remove from table and approve Agenda Item 11. Motion carried with an 8-0-1 vote.

Agenda Item 29 - Adjournment

Flo Santini moved, seconded by Valerie Maginsky to adjourn the Regular meeting at 9:32 pm. Motion carried with an 8-0-1 vote.

The Port Jervis City School District Board of Education will hold its next meeting on *Tuesday, July 25, 2017* at 7:00 p.m. in the High School Cafeteria. This is due to National Night Out falling on August 1, 2017.

Transcribed by *Kristen M. Lopez*

Kristen M. Lopez, Clerk of the Board
Port Jervis Board of Education

07/05/2017