

**BOARD OF EDUCATION
CITY SCHOOL DISTRICT OF THE CITY OF PORT JERVIS
PORT JERVIS, NEW YORK**

**BOARD MEETING
HIGH SCHOOL CAFETERIA
December 12, 2017**

**5:30 PM – Audit Committee
6:00 PM – Executive Session
7:00 PM – Business Meeting**

MISSION STATEMENT

The Port Jervis City School District, in partnership with our community, has an uncompromising commitment to measurably improve student achievement and prepare students to be productive and responsible life-long learners, ready to meet the challenges of citizenship in our ever-changing global society.

AGENDA

BOARD OF EDUCATION NORMS

- **Understand and Maintain the Role of a Board Member**
- **Be Prepared for all Meetings**
- **Be Respectful**
- **Maintain Open Communications and Share Ideas with the Entire Board**
- **Maintain Confidentiality**
- **Stay on Topic**

1. Opening

- Call to Order

2. Motion to Enter into Executive Session for the Purpose of:

- Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
- Discussing proposed, pending or current litigation.

3. Regular Session Resumes

- Pledge of Allegiance
- Moment of Silence

4. Presentation(s)

- Student Representatives – *Shannon Klotz & Bryn Hendershot*
- Fall Sports Awards & Certificate of Excellence Presentation to NYS Section IX Cross Country Champ, Class B Division and NYS Cross Country Meet Participant Christian Deal – *Al Holtzer, Interim Athletic Director & Coaches*
- Superintendent Search Update – *Bill Hecht, Orange-Ulster BOCES*

5. Public Comment

6. Administrative Reports (as available)

- Lorelei Case, Assistant Superintendent for Business
- Mike Rydell, Assistant Superintendent for Instruction
- Ruth Zuclich, Interim Superintendent of Schools

7. Consent Agenda Items:

- a. Minutes from the November 14, 2017 Meeting of the Board of Education (Section 1, Minutes)**
- b. Committee on Special Education Minutes (Section 1, Minutes)**
 - **CSE Meeting Dates:** November: 6,7,8,9,13,14,15,16,17,20,21,27,28,29,30 December: 1
 - **CPSE Meeting Dates:** November: 9,14,16,17,20,21,27,28 December: 1,4
- c. Disposal of Declared as Excess Library Books (Section 1, Other)**
- d. Disposal of Modified Girls basketball uniforms (Section 1, Other)**
- e. FMLA, Intermittent and Leave of Absences per Enclosures (Section 1, Personnel)**
- f. Termination: (Section 1, Personnel)**

Name: Carlona Haggerty
Position: Cleaner
Assignment: District Wide – B & G
Effective: November 30, 2017

8. Appointments (Section 1, Personnel)

A. Instructional Staff:

Name: Joseph Clarke
Position: Teacher (Leave Replacement)
Assignment: High School
Reason: Vacancy No. 2020
Effective: On or About January 2, 2018 – February 20, 2018
Salary: \$54,879 – Step 1 (Pro-rated)

Name: Lynn Connors
Position: Teacher (Leave Replacement)
Assignment: ASK
Reason: Vacancy No. 2018
Effective: January 8, 2018 – June 22, 2018
Salary: \$54,879 – Step 1 (Pro-rated)

Name: Julia Dekan*
Position: Teacher
Assignment: HBE
Reason: Vacancy No. 2019
Effective: February 1, 2018
Tenure Track: February 1, 2018 – January 31, 2022
Salary: \$54,879 – Step 1 (Pro-rated)

** This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure.*

B. Support Staff

Name: Bert Eagle
Position: Custodian
Assignment: District Wide – B&G
Reason: Promotional
Probation: 12 weeks
Effective: December 13, 2017
Salary: \$16.95 – Step 2
.25 – 2nd Shift Differential
\$17.20 (2016-2017)

Name: Shawn Galligan
Position: Custodian
Assignment: District Wide – B&G
Reason: Promotional
Probation: 12 weeks
Effective: December 13, 2017
Salary: \$16.45 – Step 1
.25 – 2nd Shift Differential
\$16.70 (2016-2017)

Name: Joy Hines
Position: Custodian
Assignment: District Wide – B&G
Reason: Promotional
Probation: 12 weeks
Effective: December 13, 2017
Salary: \$20.24 – Step 8
.25 – 2nd Shift Differential
.21 – HI Offset
\$20.70 (2016-2017)

Name: Dorothy Witkowski
Position: Custodian
Assignment: District Wide – B&G
Reason: Promotional
Probation: 12 weeks
Effective: December 13, 2017
Salary: \$16.45 – Step 1
.25 – 2nd Shift Differential
\$16.70 (2016-2017)

Name: Russell Phillips
Position: Cleaner - Probationary
Assignment: District Wide – B&G
Reason: Vacancy No. 2016
Probation: 8-26 weeks
Effective: December 13, 2017
Salary: \$15.07 – Step 1
.25 – 2nd Shift Differential
.15 – Heavy Work
\$15.47 (2016-2017)

Name: Jamie Kowalski
Position: Lead Maintenance Specialist – Electrician- Provisional
Assignment: District Wide – B&G
Reason: Vacancy No. 2014
Effective: January 22, 2018 (pending fingerprint clearance)
Salary: \$26.35 – Step 1 (2016-2017)

Name: Daniel Howey
Position: Head Grounds Worker - Promotional
Assignment: District Wide – B&G
Reason: Vacancy No. 2015
Probation: 12 weeks
Effective: February 1, 2018
Salary: \$18.87 – Step 2 (2016-2017)

C. Substitute Teachers/RN's:

Denotes College Students* **Bold=Home Tutor

<i>A = Certified</i>	<i>B= Bachelor's Degree</i>	<i>C = 48 or More College Credits</i>	<i>Nurse ** Denotes RN</i>
Jessie Yackel	Amanda Beers		
	Samantha Jo Muller		
	Kimberly Schneider		

D. AIS Teaching Positions for the 2017-2018 School Year – Vacancy No. 1989 - \$41.55/hr.

HBE: Erica Gibbs, Substitute

E. CO-Curricular Activity Advisor for the 2017-2018 School Year – Vacancy No. 1976

Keisha Agard-Thomassine, Middle School Photography Club Advisor, *Volunteer*

F. Coaching Positions for the 2017-2018 School Year – Vacancy No. 1976

Scott Spears: *Resignation*, Girls Varsity Golf Coach
 Scott Spears – Boys Varsity Golf Coach, \$5,317 stipend

G. Approval of Committee on Special Education Vendor as Follows:

Liberty Resources, Inc.
 1045 James Street
 Syracuse, NY 13203
 Phone: (315) 425-1004
 Fax: (315) 479-7884

9. Approval to Accept Donation of \$300.00 for PJHS Courtyard Beautification Project from Michael and Christine Lipman (Enclosure No. 1)

10. Approval to Accept Donation of Benches for the Port Jervis High School from an Eagle Scout Project by Daniel Klotz (Enclosure No. 2)

11. **Approval to Accept the Connect Kids Grant Program Award of \$1,000.00 (Enclosure No. 3)**
12. **Approval of Port Jervis Middle School 8th Grade Class Trip to Washington, DC on March 23-25, 2018 (Enclosure No. 4)**
13. **Approval of Port Jervis Girls Varsity Softball Participation in the James “Ace” Morabito Tournament on May 12-13, 2018 in Herkimer, NY (Enclosure No. 5)**
14. **Approval of Transportation Agreement between the Port Jervis City School District and Orange County Department of Social Services (Enclosure No. 6)**
15. **Approval of Change Order GC-01 for the Middle School New Storage Building (Enclosure No. 7)**
16. **Approval of Corrected Tax Roll Report for the 2017-2018 Tax Warrant (Enclosure No. 8)**
17. **Approval of Licensing Agreement with Pel Industries, Inc. (Enclosure No. 9)**
18. **Approval of Resolution to Accept the Opinion and Award of Arbitrator Jay Siegel and the Termination of Employee Number 3082 (Enclosure No.10)**

WHEREAS, on or about November 22, 2017, Arbitrator Jay Siegel issued an opinion and award with respect to a certain arbitration between the District and the CSEA concerning the discharge of Employee Number 3082; and

WHEREAS, in said opinion and award Arbitrator Siegel found Employee Number 3082 guilty of each of the 23 Specifications brought by the District in connection with said arbitration; and

WHEREAS, in said opinion and award Arbitrator Siegel further found that the District’s proposed penalty of termination was the appropriate penalty under the circumstances; and

WHEREAS, in said opinion and award Arbitrator Siegel directed that Employee Number 3082 be terminated from employment with the District effective at the close of business November 26, 2017.

NOW THEREFORE, BE IT RESOLVED, that the Board of Education herewith accepts the opinion and award dated November 22, 2017 issued by Arbitrator Siegel in all respects; and

BE IT FURTHER RESOLVED that Employee Number 3082 is herewith terminated from employment with the District in all respects effective the close of business on November 26, 2017.

19. **Approval of Independent Internal Audit Report Ending June 30, 2017 and Response to Auditor Comments**
20. **Approval to Reinstate Alan Holtzer as Interim Athletic Director**

BE IT RESOLVED, that the Board of Education, upon the Superintendent’s recommendation, herewith extends the appointment of Alan Holtzer as Athletic Director until close of business on January 9, 2018.
21. **Policies (Enclosure No. 11a – 11d)**

First Reading:

Policy No. 5640 – Smoking/Tobacco Use

Policy No. 5682 – Use of Surveillance Cameras in the School District and on School Buses

Policy No. 6410 – Employee Personnel Records and Release of Information

Policy No. 7320 – Alcohol, Tobacco, Drugs and Other Substances

22. Committee and Liaison Reports (as available)

- a. Policy Committee – *Cathy Sadaghiani*
- b. DLT Liaison – *Bob Witherow*
- c. Safety Committee Liaison – *Flo Santini*
- d. Health/Wellness Committee – *Flo Santini*
- e. Port Jervis Liaison – *Valerie Maginsky*
- f. Deerpark Liaison – *Flo Santini*
- g. Education Liaison – *Tanya Parker-Hughes*
- h. OCSBA Delegate – *Debbie Lasch*
- i. NYSSBA Delegate – *Valerie Maginsky*

23. Board Member Comments

24. Dates to Remember

December 15 & 16	<ul style="list-style-type: none"> • HBE Musical, Aladdin, Jr., HS Auditorium, 7pm
December 17	<ul style="list-style-type: none"> • HBE Musical, Aladdin, Jr., HS Auditorium, 2pm
December 18	<ul style="list-style-type: none"> • ASK PTA Meeting, Library, 7pm
December 19	<ul style="list-style-type: none"> • PJHS Winter Concert, HS Auditorium, 7pm
December 22	<ul style="list-style-type: none"> • Second Marking Period Progress Reports Issued
December 25-January 1	<ul style="list-style-type: none"> • Winter Recess – Schools Closed
January 2, 2018	<ul style="list-style-type: none"> • Classes Resume
January 8	<ul style="list-style-type: none"> • Middle School PTA Meeting, MS Auditorium, 6:30 pm
January 9	<ul style="list-style-type: none"> • PJHS PTSA Meeting, Room 126, 6pm • Board of Education Meeting, HS Café, 7pm

25. Adjournment

*The Port Jervis City School District Board of Education will hold its next Regular Meeting on **Tuesday, January 9, 2018** at 7:00 p.m. in the High School Cafeteria.*