

**BOARD OF EDUCATION
CITY SCHOOL DISTRICT OF THE CITY OF PORT JERVIS
PORT JERVIS, NEW YORK**

**BOARD MEETING
September 19, 2017**

**HIGH SCHOOL CAFETERIA
6:00 PM – Executive Session
7:00 PM – Business Meeting**

MISSION STATEMENT

The Port Jervis City School District, in partnership with our community, has an uncompromising commitment to measurably improve student achievement and prepare students to be productive and responsible life-long learners, ready to meet the challenges of citizenship in our ever-changing global society.

AMENDED AGENDA

BOARD OF EDUCATION NORMS

- **Understand and Maintain the Role of a Board Member**
- **Be Prepared for all Meetings**
- **Be Respectful**
- **Maintain Open Communications and Share Ideas with the Entire Board**
- **Maintain Confidentiality**
- **Stay on Topic**

1. Opening

- a. Call to Order

2. Motion to Enter into Executive Session for the Purpose of:

- a. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
- b. Discussing proposed, pending or current litigation.

3. Regular Session Resumes

- a. Pledge of Allegiance
- b. Moment of Silence

4. Public Comment

5. Administrative Reports (as available)

- Lorelei Case, Assistant Superintendent for Business
- Mike Rydell, Assistant Superintendent for Instruction
- Ruth Zuclich, Interim Superintendent of Schools

6. Consent Agenda Items:

- a. **Minutes from the September 5, 2017 Meetings of the Board of Education (Section 1, Minutes)**

b. Committee on Special Education Minutes (Section 1, Minutes)

- **CSE Meeting Dates:** August: 25, 29, 30, 31 September: 6, 7, 8
- **CPSE Meeting Dates:** September: 6, 8

c. FMLA, Intermittent and Leave of Absences per Enclosures (Section 1, Personnel)

d. Financial Reports for August, 2017 (Section 1, Financial Reports):

- a. Treasurer’s Report (Section 1, FR-1)
- b. Appropriation Status Detail Report – Unaudited (Section 1, FR-2)
- c. Revenue Status Report – Unaudited (Section 1, FR-3)
- d. Check Warrant Report (Section 1, FR-4)
- e. Budget Transfer Schedule Report – *There were no Transfers in August* (Section 1, FR-5)

e. Disposal of Surplus Textbooks (Section 1, Other Consent)

7. Appointments (Section 1, Personnel)

A. Instructional Staff

Name: Keisha Agard-Thomassine*
Position: Technology Teacher
Certification: Technology Education - Professional
Assignment: District Wide - Middle School
Reason: Vacancy No. 2009
Effective: September 8, 2017
Tenure Track: September 8, 2017 – June 30, 2020
Salary: \$57,775 – Step 3
 1,500 – Masters
 1,728 – Credits (36)
 \$61,003

*** This individual must receive two (2) annual APPR composite ratings of Effective or Highly Effective in at least two (2) of the preceding three (3) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure.**

B. Substitute Teachers/RN’s:

**Denotes College Students*

Bold=Home Tutor

<i>A = Certified</i>	<i>B= Bachelor’s Degree</i>	<i>C = 48 or More College Credits</i>	<i>Nurse ** Denotes RN</i>
	Katrina DeLeon		
	Darien Quick		

C. Home Instructors for the 2017-2018 School Year – Vacancy No. 1983 - \$41.55/hr.

Nicole Dennison, Claire Dillon, Michele Grabiec

D. Mentors for the 2017-2018 School Year – Vacancy No. 1976 - \$1,500 stipend

Anthony Caporale (Pro-rated), Kyle Leroy

E. Co-Curricular Instructional Staff for the 2017-2018 School Year – Vacancy No. 1976

Richard Graham, Peer Mediation (PJMS) \$1,901 stipend

F. AIS Teaching Positions for the 2017-2018 School Year – Vacancy No. 1989 - \$41.55/hr.

ASK: Kathleen Conboy, Sarah Grieb, Pamela Larsen

HBE: Nicole Dennison, Michele Grabiec, Michele Thiele, Nancy Rascona

Substitutes: Claire Dillon, Heather Gass

MS: Patricia Aumick, Joseph Becker, Gina Crescenzo, Walter Kaufmann, Laurel Kronimus, Cristina McCaw, Meagan Wieboldt

G. Corrections to Previously Approved Appointments – Vacancy No. 1976

- **Jennifer Curreri & Terry Kahmar** – they will now each have an OM team and a stipend. They were approved for a shared stipend at the 8/15/17 meeting
- **Richard Graham** – was approved as a mentor at the 9/5/17 meeting – the new employee does not require a mentor
- **B. Jody Hanlon** – resignation as Peer Leader due to his appointment as CSE/CPSE Chair
- **Computer Ed. 7-8** – should have been Elke O’Connell, not Patricia Aumick

8. Approval of Resolution to Extend the Employment of Ruth Zuclich as Interim Superintendent

BE IT RESOLVED, that the Board of Education herewith authorizes its President to execute a certain employment agreement with Ruth Zuclich to extend her appointment as Interim Superintendent of Schools until June 30, 2018, or earlier should the Board hire a new Superintendent of Schools.

9. Appointment of Ruth Zuclich to the following positions from October 1, 2017 – June 30, 2018:

- **Hearing Officer – Superintendent Hearings**
- **Sexual Harassment Officer**
- **Purchasing Agent**
- **Certifier of Payroll**
- **Official Bank Signatories**
- **Residency Hearing Officer**
- **Authorized to apply for Grants in Aide (State and Federal)**
- **Designated Education Official (DEO)** – receives court notification regarding a student’s sentence/adjudication in certain criminal cases and juvenile delinquency proceedings

10. Approval of Senior Class Trip to Disney World April 26 – 30, 2018 (Enclosure no. 1)

11. Approval of Revised Wurtsboro Board of Trade Scholarship (Enclosure no. 2)

12. Approval of Resolution for OU BOCES to provide Assistance for Superintendent Search

RESOLVED, that the District engages the services of William J. Hecht, District Superintendent of Orange-Ulster BOCES, to provide assistance to the Port Jervis City District School Board of Education in their search for a Superintendent of Schools at no cost to the District for such services. The Port Jervis City School District shall be responsible for expenses of the search, such as printing, postage, advertisements etc. The Port Jervis City School District shall hold William J. Hecht and the Orange-Ulster Board of Cooperative Educational Services harmless for any actions, proceedings or other legal matters that might arise from the services provided to the District related to the search.

13. Approval of Election Vote for (One) of the Following Candidates for NYSSBA Area 9 Director (Enclosure no. 3)

John Redmond, Florida Union Free School District
 Karen Osterhoudt, Ulster BOCES

14. Approval of Resolution to Adopt Amended Audit Committee Charter (Enclosure no. 4)

15. Approval to Appoint Roger Kalin as Audit Committee Community Member

16. Approval of Audit Committee Meeting Date of October 3, 2017 at 6:00 pm

17. Approval of Resolution to Appoint Allen Holtzer as Interim Athletic Director

BE IT RESOLVED, that the Board of Education herewith appoints Allen Holtzer as the Interim Athletic Director effective September 20, 2017 at an hourly rate of \$75.

BE IT FURTHER RESOLVED, that the continued employment of Allen Holtzer beyond October 17, 2017, is contingent upon the District's receipt of a NYS Initial Teaching Certificate.

18. Discussion and Approval of Additional Board of Education Meeting Dates (Enclosure no. 6)

19. Discussion – Board of Education Retreat Date in November (Enclosure no. 6)

20. Board Member Comments

21. Dates to Remember

September 20	<ul style="list-style-type: none"> • County-Wide Emergency Drill –All Schools dismiss 15 minutes early
September 21	<ul style="list-style-type: none"> • HBE School Picture Day
September 28	<ul style="list-style-type: none"> • HBE PTA Meeting, 3:30 pm, Library
September 29	<ul style="list-style-type: none"> • Middle School Picture Day
October 3	<ul style="list-style-type: none"> • High School PTSA Meeting, 6pm, Room 126 • Board of Education Meeting, HS Café, 7pm

22. Adjournment

*The Port Jervis City School District Board of Education will hold its next Meeting on **Tuesday, October 3, 2017** at 7:00 p.m. in the High School Cafeteria.*