

**PORT JERVIS CITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
MEETING MINUTES**

**July 5, 2016**

The Organizational/Regular Meeting of the Board of Education was held on July 5, 2016, in the High School Cafeteria.

Members Present: Judith Amato  
Brian Dewey  
Deborah Lasch  
Valerie Maginsky  
Catherine Sadaghiani  
Florence Santini  
William Smith

Unsworn Members  
Absent: Tanya Parker-Hughes  
Robert Witherow

Others Present: Thomas Bongiovi, Superintendent  
Cynthia Benedict, Assistant Superintendent for Instruction  
Lorelei Case, Assistant Superintendent for Business  
Dawn Lasch, Clerk of the Board

**Opening - Agenda Item 1**

The meeting was called to order by Board Clerk Dawn Lasch at 7:00 pm.

**Regular Session – Agenda Item 2**

**Swearing in of Newly Appointed Board Members – Organizational Agenda Item I**

Dawn Lasch swore in newly elected Board Member Brian Dewey.

**Election of Officers and Swearing in of President and Vice-President of the Board of Education – Organizational Agenda Item II**

**President of the Board of Education:**

Debbie Lasch moved, seconded by Cathy Sadaghiani, to open the nominations for School Board President. Valerie Maginsky nominated Deborah Lasch as President. There were no other nominations. Bill Smith moved, seconded by Cathy Sadaghiani, to close the nominations for School Board President.

Votes were recorded as follows: Yes 5, No 2 (Santini, Amato) for Deborah Lasch as School Board President. Motion carried. District Clerk Dawn Lasch, swore in Deborah Lasch as President. The meeting was turned over to newly elected School Board President, Deborah Lasch.

**Vice-President of the Board of Education:**

Bill Smith moved, seconded by Valerie Maginsky, to open the nominations for School Board Vice President. Debbie Lasch nominated Cathy Sadaghiani as Vice-President. There were no other nominations. Flo Santini moved, seconded by Cathy Sadaghiani, to close the nominations for Vice President. Votes were recorded as follows: 7 yes 0 no for Catherine Sadaghiani as School Board Vice President. Motion carried. District Clerk Dawn Lasch, swore in Catherine Sadaghiani as School Board Vice President.

Bill Smith moved, seconded by Cathy Sadaghiani, to approve the amended agenda. Motion carried with a 7-0 vote.

### **AGENDA ITEMS III – XI**

Flo Santini moved, seconded by Bill Smith, to approve the following items:

#### **III. Designation of Official Newspapers, Radio Stations, and Television Stations**

Newspapers: Times Herald Record  
Radio Stations: WDLC, WTSX, and WSUL  
Television Stations: Port Jervis Education Channel 20

#### **IV. Statutory Public Official Bonds**

1. Collector of Taxes	\$1,000,000
2. District Treasurer	\$1,000,000
3. School Activities Treasurer	\$1,000,000

#### **V. Designation of Depository**

JP Morgan Chase	TD Bank	NYCLASS
M & T Bank	MBIA CLASS	

#### **VI. Designation of Establishing Petty Cash Funds**

General Fund:	\$100.00	Buildings and Grounds (Donald Preiss)
	\$100.00	District Office (Thomas Bongiovi)
	\$400.00	Food Service

Replenishment is on an as needed basis.

#### **VII. Adopt Policy Manual for the 2016-2017 School Year**

#### **VIII. Adopt Code of Conduct for the 2016-2017 School Year**

#### **IX. Transfer Authority for the Superintendent**

- A. The Superintendent of Schools may make transfers between functional codes in the budget not to exceed Ten Thousand Dollars (\$10,000). All such transfers will be reported at the next regularly scheduled Board meeting.
- B. The Superintendent of Schools may make unlimited transfers between object codes within the same function codes.

#### **X. Mileage Reimbursement**

Mileage reimbursement for employees or Board members for the use of their personal car will be at the Internal Revenue Service prevailing rate per mile for the 2016-2017 school year.

#### **XI. Annual Appointments**

Motion carried with a 7-0 vote.

#### **Public Comment – Agenda Item 4**

Board Clerk, Dawn Lasch, reported that nobody has signed up to speak.

#### **Administrative Reports – Agenda Item 5**

**Ms. Case** stated that she and her staff are busy closing out the year and preparing for the annual audit. The auditors will continue the audit the last week of July and present the annual report to the Board in October. The state auditors are in district and are reviewing multiple years of records. The process is going well and the auditors anticipate being in the district for a total of six weeks.

**Ms. Case** reported on the following items: staff members are busy preparing for the new school year by upgrading payroll schedules and ordering classroom supplies for September. District-wide construction projects are in full swing. The Rt. 209 school parking lot is being paved. Several of the ASK playgrounds are receiving new underlayment. The HS FACS, art and band/chorus rooms have started renovations. At HBE, the ceiling and lighting project is underway and a new electronic cafetorium door is scheduled to be installed. Luzon is in the process of closing the DEC wells. The project has been formally closed by the DEC. The SmartBond was submitted to the state but was not included in the latest review. The state has been reviewing applications every 6 to 8 weeks. The state has sent stern warnings NOT to purchase items included in the SmartBond application unless the state approves the submittal. The next eight weeks are the busiest for Building and Grounds and the business office preparing for school's opening.

**Mrs. Benedict** stated that the graduation ceremony was a wonderful display of Port Pride. The weather was perfect, the grounds were stunning and the program was phenomenal. It was a memorable evening for everyone.

**Mrs. Benedict** thanked everyone that contributed to the stellar evening and thanked the community organizations, businesses, and local citizens who donated their time and resources to the All Night Grad Party, along with the BOE for their support. She stated that she will continue to be part of a Professional Learning Community that works hard every day to ensure that the students are provided with a positive learning experience. With the BOE support we can build a model district.

**Mr. Bongiovi** stated he attended many of the end of year ceremonies starting with the kindergarten moving-up ceremonies at ASK and HBE. He thanked the principals, assistant principals and teachers for all the hard work they do throughout the year. He congratulated the students at the 6<sup>th</sup> grade moving-up ceremonies at both schools along with all the teachers, principals and assistant principals for a job well done. Mr. Bongiovi stated that he and Mr. Marotta attended the BOCES graduation that was at OCCC for all CTEC students. Very nice ceremony. The high school graduation was sunny and beautiful. A perfect night. He thanked the Board members that were able to attend. Congratulations to all the students that graduated and thank you to Mr. Marotta and his team for a great graduation.

The "All Night Grad Party" followed graduation. It takes a team to put it together and Mr. Bongiovi thanked SADD advisors Carolyn Dorritie, Winnie DiToto and all the volunteers along with those that donated gifts and money to help make it a successful night keeping our students safe. Elementary summer school began today July 5<sup>th</sup> and secondary summer school begins July 6<sup>th</sup>.

**Mr. Bongiovi** stated that education is one of the only professions where you get to start over each year. You can review what you did, the way you did it, and make adjustments, changes and additions so that what you do next year is better!

**Mr. Bongiovi** stated that as he moves forward into his 4<sup>th</sup> year as Superintendent, he wants to publicly reaffirm that he will commit himself to lead by example and to take what he does, make adjustments, changes and additions and make it better! He is looking forward to working in a collaborative fashion with the new BOE to give the students the best educational experience possible. He thanked the Board members for volunteering their services and told them that the 2016-2017 school year is going to be a great one.

## **Consent Agenda Items – Agenda Item 6**

Bill Smith moved, seconded by Cathy Sadaghiani, to approve the following consent agenda items:

- a. Minutes from the June 7, 2016 Meeting of the Board of Education**
- b. Minutes from the June 13, 2016 Special Meeting of the Board of Education**
- c. CSE/CPSE Minutes**

CSE Minutes: 04/11/16; 04/15/16R; 04/19/16R; 04/27/16R; 05/03/16R; 05/05/16R; 05/10/16; 05/17/16R; 05/18/16(15-16)R; 05/18/16R; 05/19/16; 05/23/16R; 05/24/16; 05/25/16; 05/31/16; 06/01/16; 06/02/16(15-16); 06/02/16 06/03/16(15-16); 06/06/16; 06/07/16(15-16); 06/07/16; 06/08/16(15-16) 06/08/16; 06/09/16(15-16); 06/09/16; 06/10/16(15-16); 06/10/16; 06/13/16(15-16); 06/13/16; 06/14/16; 06/15/16; 06/16/16(15-16); 06/16/16; 06/17/16; 06/17/16(15-16) 06/20/16(15-16); 06/20/16; 06/21/16; 06/22/16

CPSE Minutes: 06/01/16(15-16); 06/01/16(16-17); 06/03/16; 06/07/16; 06/08/16(16-17); 06/08/16(16-17); 06/09/16; 06/10/16; 06/13/16; 06/14/16(15-16); 06/14/16(16-17); 06/17/16; 06/20/16; 06/22/16; 06/23/16

- d. **FMLA, Intermittent and Leave of Absences per Enclosures (Section III Personnel)**
- e. **Financial Reports for May 2016: Comprehensive Budget Status, Revenue Status, and Warrant**
- f. **Treasurer's Report for May 2016**
- g. **Budget Transfers**
- h. **Adopt Investment Policies Number 5220 and Number 5221 for the 2016-2017 School Year**
- i. **Approval of Section 504 Committee Members for the 2016-2017 School Year**
- j. **Appoint Impartial Hearing Officers for the 2016-2017 School Year**
- k. **Approval to Declare HBE Library Books as Excess**
- l. **Approval to Declare Manual Announcement Signs at ASK and HBE Schools as Surplus Equipment**
- m. **Correction to Previously Approved Retirement Date**

**Name:** Joan McBride (28 years)  
**Position:** Administrative Aide  
**Assignment:** Buildings and Grounds  
**Effective:** September 30, 2016  
(Previously approved effective 10/3/16 at the 3/15/16 BOE Meeting)

n. **Retirement (s)**

**Name:** Nancy Goddard (29 years)  
**Position:** Sr. Food Service Helper  
**Assignment:** HBE School  
**Effective:** January 2, 2017

**Name:** Lou Ann Clarke (29 years)  
**Position:** Sr. Food Service Helper  
**Assignment:** 209 Complex  
**Effective:** December 31, 2016

**Name:** Steven Aber (17 years)  
**Position:** Custodian  
**Assignment:** Building and Grounds  
**Effective:** December 31, 2016

**o. Resignation (s)**

**Name:** Joanna Linarello  
**Position:** Assistant Principal  
**Assignment:** Bicentennial Elementary School  
**Effective:** July 14, 2016

**Name:** Donna Hahn  
**Position:** School Monitor  
**Assignment:** High School  
**Effective:** June 24, 2016

**Name:** Christina Schock  
**Position:** Teacher Aide  
**Assignment:** ASK Elementary School  
**Effective:** June 23, 2016

**Name:** Samantha Petrosi  
**Position:** Art Teacher - Substitute  
**Assignment:** Middle School  
**Effective:** June 16, 2016

**Name:** Kathleen Conboy  
**Position:** Teacher Aide  
**Assignment:** ASK Elementary School  
**Effective:** June 27, 2016

Motion carried with a 7-0 vote. **Mr. Bongiovi** congratulated the retirees and thanked them for their service to the district.

**Principal/Acting Principal Resolution – Agenda Item 7**

Cathy Sadaghiani moved, seconded by Bill Smith, to approve the following appointments:

BE IT RESOLVED, in the event the principal is not physically present in the school on one or more days (or portion thereof) during the 2016-2017 school year, the following will be appointed “Acting Principal” for all short-term student discipline matters pursuant to Section 3214 of the New York State Education Law.

<u>School</u>	<u>Principal</u>	<u>Acting Principal</u>
Anna S. Kuhl	Brett Cancredi	Matthew Wentworth or Nicole Ey
Hamilton Bicentennial	Jared Kahmar	TBA
Middle School	Jean Lain	Anthony Lazzaro
High School	Andrew Marotta	Heidi Nyland or Thomas Rickard

No discussion. Motion carried with a 7-0 vote.

**Appoint Meagan Sullivan “Acting Principal” for All Short-term Student Discipline Matters Pursuant to Section 3214 of the New York State Education Law for all Special Education Students Being Educated out of District – Agenda Item 8**

Cathy Sadaghiani moved, seconded by Valerie Maginsky, to approve Meagan Sullivan as “Acting Principal” for All Short-term Student Discipline Matters Pursuant to Section 3214 of the New York State Education Law for all Special Education Students Being Educated out of District. No discussion. Motion carried with a 7-0 vote.

**Appoint Special Education Committee Members for the 2016-2017 School Year as Follows: - Agenda Item 9**

- a. Committee on Special Education Membership
- b. Committee on Special Education Sub-committee Membership
- c. Committee on Pre-school Special Education Membership
- d. Committee on Special Education/Pre-school Special Education Parent Members

Cathy Sadaghiani moved, seconded by Flo Santini, to approve the aforementioned committee members. No discussion. Motion carried with a 7-0 vote. Mrs. Sadaghiani thanked Mrs. Parker-Hughes for her willingness to serve on this committee.

**Request for Board of Education to Appoint a Designee and an Alternate Designee to Appoint Impartial Hearing Officers for the 2016-2017 School Year -Agenda Item 10**

Cathy Sadaghiani moved, seconded by Flo Santini, to approve the following:

The State Education Department requires that Impartial Hearing Officers be appointed by the Board of Education or its designee within 40 hours of the hearing officer accepting the assignment. When appointments are made by a designee, the Board of Education is advised to take a formal action to appoint the Impartial Hearing Officer at its next regularly scheduled meeting.

Designee: the Board President

Alternate Designee: the Board Vice President (in the event the designee is unavailable when an Impartial Hearing officer needs to be appointed)

No discussion. Motion carried with a 7-0 vote.

**Approval of CSE Vendor List – Agenda Item 11**

Bill Smith moved, seconded by Cathy Sadaghiani, to approve the CSE Vendor List. No discussion. Motion carried with a 7-0 vote.

**Appointment (s) – Agenda Item 12**

Bill Smith moved, seconded by Valerie Maginsky, to approve the following appointments:

**A. Instructional (All salaries based on 2015-2016 contract)**

<b>Name:</b>	<b>Amelia Vega*</b>
Position:	ESOL Teacher
Certification:	English to Speakers of Other Languages (conditional)
Assignment:	High School
Reason:	Vacancy No. 1897
Effective:	September 1, 2016
Tenure Track:	September 1, 2016 – June 30, 2020
Salary:	\$53,532 – Step 1
	1,500 – Masters
	<u>1,794</u> – Credits (39)
	\$56,826

<b>Name:</b>	<b>Margaret Fitzgerald</b>
Position:	C.S.E. Chairperson
Assignment:	Pupil Personnel Services
Reason:	Vacancy No. 1924
Effective:	July 6, 2016 (18 days over the summer)
Salary:	Per Diem

**Name:** Kathleen Conboy\*  
Position: Elementary Teacher  
Certification: Students with Disabilities (B-2)  
Assignment: ASK Elementary School  
Reason: Vacancy No. 1899  
Effective: September 1, 2016  
Tenure Track: September 1, 2016 – June 30, 2019  
Salary: \$54,944 – Step-2  
552 - Credits (12)  
\$55,495

**Name:** Allison Cahayla\*  
Position: Elementary Teacher  
Certification: Childhood Education (B-2)  
Assignment: ASK Elementary School  
Reason: Vacancy No. 1898  
Effective: September 1, 2016  
Tenure Track: September 1, 2016 – June 30, 2020  
Salary: \$53,532 – Step 1

**Name:** Karen Gessner\*  
Position: Special Education Teacher  
Certification: Students with Disabilities (1-6)  
Assignment: ASK Elementary School  
Reason: Vacancy No. 1910  
Effective: September 1, 2016  
Tenure Track: September 1, 2016 – June 30, 2020  
Salary: \$54,944 – Step 2  
1,500 – Masters  
3,864 – Credits (84)  
\$60,308

**Name:** Diana Menchini\*  
Position: Elementary Teacher  
Certification: Childhood Education (1-6)  
Assignment: ASK Elementary School  
Reason: Vacancy No. 1898  
Effective: September 1, 2016  
Tenure Track: September 1, 2016 – June 30, 2020  
Salary: \$53,532 – Step 1  
1,500 – Masters  
1,656 – Credits (36)  
\$56,550

**Name:** Madison Turner\*  
Position: Special Education Teacher  
Certification: Students with Disabilities ((1-6)  
Assignment: ASK Elementary School  
Reason: Vacancy No. 1910  
Effective: September 1, 2016  
Tenure Track: September 1, 2016 – June 30, 2020  
Salary: \$53,532 – Step 1

**Name:** Matison Williams\*  
**Position:** Elementary Teacher  
**Certification:** Childhood Education 1-6  
**Assignment:** ASK Elementary  
**Reason:** Vacancy No. 1898  
**Effective:** September 1, 2016  
**Tenure Track:** September 1, 2016 – June 30, 2020  
**Salary:** \$53,532 – Step 1

**Name:** Eric Hipsman  
**Position:** Guidance Counselor  
**Certification:** School Counselor  
**Assignment:** District-Wide  
**Reason:** Vacancy No. 1913  
**Effective:** July 6, 2016  
**Tenure Track:** September 1, 2016 – June 30, 2020  
**Salary:** \$57,580 – Step 1  
1,500 – Masters  
2,208 – Credits (48)  
\$61,288

**Name:** Susan Bransfield\*  
**Position:** French Teacher  
**Certification:** French (7-12)  
**Assignment:** High School  
**Reason:** Vacancy No. 1901  
**Effective:** September 1, 2016  
**Tenure Track:** September 1, 2016 – June 30, 2019  
**Salary:** \$63,693 – Step 7  
1,500 – Masters  
2,300 – Credits (50)  
\$67,493

**Name:** Nicole Zippo\*  
**Position:** Elementary Teacher  
**Certification:** Childhood Education (1-6)  
**Assignment:** ASK Elementary School  
**Reason:** Vacancy No. 1898  
**Effective:** September 1, 2016  
**Tenure Track:** September 1, 2016 – June 30, 2020  
**Salary:** \$54,944 – Step 2  
1,500 – Masters  
2,070 – Credits (45)  
\$58,514

**Name:** Ronald Semerano  
**Position:** Part-Time Athletic Director (Pending NYSED Commissioner's Approval)  
**Assignment:** District-Wide  
**Reason:** Vacancy No. 1889  
**Effective:** July 6, 2016 – June 30, 2017  
**Salary:** \$47,880

**\*This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of**



Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure.

**C. Support Staff**

**Name:** Thomas Dapp  
**Type of Position:** Seasonal/Temporary  
**Position:** Laborer – summer  
**Reason:** Vacancy No. 1909  
**Effective:** July 6, 2016 (pending fingerprint clearance)  
**Salary:** \$10.20/hr.

**D. Exempt Position**

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Karen Howard	School Tax Collector	\$20.19 per hour

**E. Summer School Appointments – Non-Instructional – Vacancy No. 1917**

**Effective Date: July 5, 2016 – August 16, 2016**

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Kathy Ackerley	Cook Manager	Step 9 –\$24.16/hr. + .21 (HIO) + .75 longevity
M. Kathy Barnes	Food Service Helper	Step 13 –\$20.81/hr. + 21 (HIO) +1.10 longevity
Sharon Hujus	Food Service Helper	Step 13 - \$20.81/hr. + .21 (HIO) + .45 longevity

**F. Summer School Substitute Appointments – Non Instructional– Vacancy No. 1917**

**Effective Date: July 5, 2016 – August 16, 2016**

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Anthony Ziffino	Food Service Helper	Step 12- \$20.02/hr + .21 (HIO) + .15 Hvy lifting +.20
Henry Roberts	Food Service Helper	Step 11- \$19.44/hr + .21 (HIO) + .20 longevity
Brenda Leeper	Food Service Helper	Step 11 - \$19.44/hr + .21 (HIO) + .20 longevity

**G. Summer School Appointments – Non-Instructional – Vacancy No. 1902**

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Winifred DiToto	Teacher Aide	Step 13 –\$20.95/hr (2016-17) + .21 (HIO) + .45 longevity
Sandra Murray	Teacher Aide	Step 13 - \$20.95/hr (2016-17) + .21 (HIO) + .45 longevity
Nancilea Farr	Teacher Aide	Step 13 - \$20.95/hr (2016-17) + .21 (HIO) + .20 longevity
Brenda Gonzalez	Teacher Aide	Step 1 - \$14.54/hr (2016-17) + .21 (HIO)
Patricia Pelton	School Monitor	Step 13 - \$20.77/hr (2016-17) + .21 (HIO) + .75 longevity

**Effective Date: July 6, 2016 – August 16, 2016 (8/17 & 8/18 Regents exams)**

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Maria Rodano	School Monitor	Step 13 - \$20.77/hr (2016-17) + .21 (HIO) + .45 longevity
Yulanda Murphy	School Monitor	Step 7 - \$17.23/hr (2016-17)
Karin Decker	Teacher Aide	Step 13 - \$20.95/hr (2016-17) + .21 (HIO) + .45 longevity

**H. Secondary Summer School Appointments – Instructional - Vacancy No. 1917**

**Effective Date: July 6, 2016 – August 16, 2016 (8/17 & 8/18 Regents exams)**  
**(All salaries based on the 2015-2016 contract)**

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Nancy Caporusso	English (3)	\$5,977
Ashley Sparke	English (3)	\$5,556
Nina Scudieri	English (3)	\$5,977
Scott Reed	English/Librarian (2)	\$3,633

Joseph Becker	Math (3)	\$5,977
Janelle Gunderman	Math (3)	\$5,138
Kathy Helms	Math (2)	\$3,984
Raymond Holyk	P.E. (1)	\$1,992
Michael Dunleavy	Science (3)	\$5,977
Joseph Accardi	Social Studies (3)	\$5,977
Austin Carroll	Social Studies (3)	\$5,977
Christine Piscitelli	Social Studies (2)	\$3,984
Nicholas Miller	Social Studies (2)	\$3,424
Regis Foster	Spec. Education (3)	\$5,977
Ilene Valentin	Spec. Education (3)	\$5,977
Damien Striharsky	Health (2)	\$3,215
Amanda Ross	Foreign Language (1)	\$1,712

**I. Substitute Instructional Staff for Summer School – Vacancy No. 1902**

Kara Raap JoEllen DeGraw Debra Cassara Tammy Lara Julia Dekan  
Jason Gunderman

**J. Correction to Salary of Previously Approved Coaching Position**

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Mark Papertsian	Girls' Varsity Tennis	\$4,947

(Approved for \$5,186 at the 7/1/15 BOE meeting)

**K. Athletic Coaching Positions for the 2016-2017 School Year – Vacancy No. 1895**

**L. ARCH Principals for the 2016-2017 School Year – Vacancy No. 1903**

<u>Name</u>	<u>Location</u>	<u>Salary</u>
Andrew Marotta	High School	\$2,750
Thomas Rickard	High School	\$5,500
Regina Gibson	High School	\$2,750

**M. ACES Principals for the 2016-2017 School Year – Vacancy No. 1903**

<u>Name</u>	<u>Location</u>	<u>Salary</u>
Jean Lain	Middle School	\$5,500
Anthony Lazzaro	Middle School	\$5,500

**N. Summer Enrichment Academy – Middle School – Vacancy No. 1922 - \$40.53/hr. (15-16 Salary)**

Patrick Aumick, Melissa Mieszkuc, Ashley Sparke, Donna Schutz, Cristina McCaw, David Gibaldi, Megan Wieboldt, Nicole Cioffi, Louis Puopolo, Matthew Carlozzi, Erin Cross, Patricia Halpenny, Lisa Cunningham, Theresa Love, Scott Reed, Amy Relyea

**O. Summer Enrichment Academy – ASK Elementary School – Vacancy No. 1921 - \$40.53/hr. (15-16 Salary)**

Pamela Larsen, Valerie Ricciardi, Kimberly Eichele, Karen Gessner

All new employees that were present were asked by Mr. Bongiovi to introduced themselves to the BOE and tell what area they are being assigned. Mr. Bongiovi, Mrs. Lasch, and Mrs. Sadaghiani congratulated and welcomed them to the PJCS. No discussion. Motion carried with a 7-0 vote.

**Approval of OCSBA Membership Dues for the 2016-2017 School Year – Agenda Item 13**

Bill Smith moved, seconded by Cathy Sadaghiani, to approve the aforementioned dues. No discussion. Motion carried with a 7-0 vote.

**Approval to Accept Initial Donation of \$10,000 for High School from Dr. Lawrence Taylor – Agenda Item 14**

Cathy Sadaghiani moved, seconded by Valerie Maginsky, to approve the aforementioned donation. Mr. Bongiovi thanked Dr. Taylor for his generous donation. No discussion. Motion carried with a 7-0 vote.

**Approval to Accept Additional \$5,000 Donation for High School from Dr. Lawrence Taylor – Agenda Item 15**

Bill Smith moved, seconded by Cathy Sadaghiani, to approve the aforementioned donation. No discussion. Motion carried with a 7-0 vote.

**Approval to Accept \$5,000 Donation for ASK Elementary School from Dr. Lawrence Taylor – Agenda Item 16**

Cathy Sadaghiani moved, seconded by Valerie Maginsky to approve the aforementioned donation. No discussion. Motion carried with a 7-0 vote.

**Delegate to the Orange County School Boards Association – Agenda Item 17**

Cathy Sadaghiani moved, seconded by Brian Dewey, to appoint Bill Smith as the OCSBA delegate. No discussion. Motion carried with a 7-0 vote.

**Delegate to the New York State School Boards Association – Agenda Item 18**

Cathy Sadaghiani moved, seconded by Flo Santini, to appoint Bill Smith as the NYSSBA delegate. No discussion. Motion carried with a 7-0 vote.

**Approval of Marshall and Sterling as Third Party Administrator for Self-Insured Workers' Compensation Plan for the 2016-2017 School Year – Agenda Item 19**

Bill Smith moved, seconded by Cathy Sadaghiani, the approval to appoint Marshal and Sterling as third party administrators for Self-insured Workers' Compensation Plan for the 2016-2017 school year. No discussion. Motion carried with a 7-0 vote.

**Approval of Excess Workers' Compensation Insurance – Agenda Item 20**

Bill Smith moved, seconded by Cathy Sadaghiani, to approve the Excess Workers' Compensation Insurance. After discussion motion carried with a 7-0 vote.

**Approval of OMNI Agreement for the 2016-2017 School – Agenda Item 21**

Flo Santini moved, seconded by Bill Smith, to approve the OMNI Agreement for the 2016-2017 school year. No discussion. Motion carried with a 7-0 vote.

**Approval of YMCA Agreement for the 2016-2017 School Year – Agenda Item 22**

Valerie Maginsky moved, seconded by Brian Dewey, to approve the YMCA Agreement for the 2016-2017 school year. No discussion. Motion carried with a 7-0 vote.

**Approval of Change to the 2016-2017 Student Calendar – Agenda Item 23**

Bill Smith moved, seconded by Valerie Maginsky, to approve the addition of June 13<sup>th</sup> as a regent's exam day per SED. No discussion. Motion carried with a 7-0 vote.

**Approval of Lease Agreement between the Port Jervis City School District and Quality Bus Service, LLC for the 2016-2017 School Year for Use of the Bus Garage Parking Lot – Agenda Item 24**

Cathy Sadaghiani moved, seconded by Flo Santini, to approve the aforementioned lease agreement. No discussion. Motion carried with a 7-0 vote.

**Approval for William Smith to Attend the NYSSBA 97<sup>th</sup> Annual Convention in Buffalo, NY on October 27-29, 2016 – Agenda Item 25**

Cathy Sadaghiani moved, seconded by Valerie Maginsky, the approval of Bill Smith to attend the NYSSBA 97<sup>th</sup> Annual Convention and the Pre-Convention School Law Seminar and workshop that NYSSBA offers. No discussion. Motion carried with a 7-0 vote.

**Approval of Local Assistance Plan (LAP) Self-Reflection Plan Template: HBE – Agenda Item 26**

Cathy Sadaghiani moved, seconded by Bill Smith, to approve the LAP Self-reflection Plan template for HBE. Mrs. Benedict explained that the school will be allocated \$20,000 to implement the plan and confirmed that it will be posted on the district website before July 29<sup>th</sup>. Motion carried with a 7-0 vote.

**Approval of Resolution to Appoint Lorelei Case as Representative to the Orange-Ulster Health Plan for the 2016-2017 School Year – Agenda Item 27**

Cathy Sadaghiani moved, seconded by Flo Santini, to approve the aforementioned resolution. No discussion. Motion carried with a 7-0 vote.

**Policies – Agenda Item 28**

Bill Smith moved, seconded by Valerie Maginsky, to approve the following policies. Mrs. Sadaghiani reviewed the changes being made to each policy.

**First Reading**

- Policy No. 1611 – Business of the Annual District Election
- Policy No. 3210 – Visitors to the School
- Policy No. 3450 – Use of Service Animals
- Policy No. 5620 – Fixed Asset Inventories, Accounting and Tracking
- Policy No. 6110 – Code of Ethics for Board Members and All District Personnel
- Policy No. 7511 – Immunization of Students
- Policy No. 7611 - Children with Disabilities
- Policy No. 8211 – Prevention Instruction

**Remove from Policy Manual**

- Policy No. 5740 – Use of Buses by Community Groups

No discussion. Motion carried with a 7-0 vote.

**Approval of Marion Cooper Community Foundation Donations Totaling \$3,400.00 to the Port Jervis City School District for the Following: - Agenda Item 29**

- a. \$1,000 to ASK Sixth Grade – STEM (Science, Technology, Engineering, and Math) Fair
- b. \$400 to ASK Fourth Grade – Owl Pellet Dissection Lab
- c. \$2,000 to ASK Third Grade – All Aboard the BIOBUS

Flo Santini moved, seconded by Cathy Sadaghiani, to approve the aforementioned donations. No discussion. Motion carried with a 7-0 vote. Mrs. Sadaghiani and Mr. Bongiovi thanked the Education Foundation for their donation.

**Approval to Appoint NYBEST for Student Accident Insurance for the 2016-17 School Year – Agenda Item 30**

Brian Dewey moved, seconded by Cathy Sadaghiani, to appoint NYBEST for student accident insurance for the 2016-17 school year. No discussion. Motion carried with a 7-0 vote.

### **Discussion of Board Retreat Dates – Agenda Item 31**

After discussion it was decided to have a Board Retreat on Tuesday, August 9th at 5:00 pm in the HS library. There were suggestions of discussing the Board goals, Board self-evaluations and Superintendent's evaluations at the retreat. Mr. Bongiovi asked the Board to send any other topics that they would like to discuss to Mrs. Lasch at the district office within the next couple of weeks.

### **Approval to Award the 2016-2017 Food Service Bids to the following: - Agenda Item 32**

- a. Milk and Dairy to Cream-O-Land, LLC
- b. Bread Part A to Rockland Bakery
- c. Bread Part B to Rockland Bakery
- d. Ice Cream and Frozen Novelty Desserts to Gillette Creamery

Flo Santini moved, seconded by Cathy Sadaghiani, to award the food service bids to the aforementioned companies. No discussion. Motion carried with a 7-0 vote.

### **Resolution to Approve Settlement Agreement for PJTA Employee – Agenda Item 33**

**BE IT RESOLVED**, that the Board of Education herewith approves and authorizes the President to execute a Settlement Agreement between the Port Jervis City School District and Employee No. 3159. Said Settlement Agreement was previously reviewed by the Board of Education.

Judy Amato moved, seconded by Bill Smith, to move agenda item 33 to executive session for further discussion after the regular meeting. Motion carried with a 7-0 vote.

### **Appointment of Liaisons/Members of the Following Committees – Agenda Item 34**

President Lasch appointed Board members as liaisons to district committees as follows:

**Policy Committee** – Cathy Sadaghiani, Bill Smith, Brian Dewey, Valerie Maginsky

**DLT Liaison** – Bob Witherow

**Health/Safety/Wellness Committee Liaison** - Flo Santini, Tanya Parker-Hughes

**Port Jervis Liaison** – Valerie Maginsky

**Deerpark Liaison** – Flo Santini

**Education Liaison** – Judy Amato, Bob Witherow, Bill Smith, Tanya Parker-Hughes

**Visitation** – Board as a Whole – will discuss at 8/1 meeting a date for a visit

**Audit** – Board as a Whole

### **Board Member Comments/Issues – Agenda Item 35**

**Mr. Smith** welcomed the new teachers.

**Ms. Santini** commented on what a beautiful night graduation was. The graduates are all wonderful and she wishes them well. Thanks to everyone who played a part in putting it together. She also welcomed the new teachers.

**Ms. Maginsky** also commented on graduation day and congratulated all who helped to get the students to that point. She thanked everyone that puts scholarships together to award to our graduates. Her keen objective is working together to raise college and career readiness scores and continuing that process by working with the teachers, administrators and fellow Board members.

**Ms. Maginsky** announced that the 166<sup>th</sup> Annual PJ Fireman's Parade is scheduled for July 9<sup>th</sup>. The Farmers Market opened on June 25<sup>th</sup> located on the corner of Pike and Hammond Street. Open on

Saturdays throughout the summer from 9 am to 1 pm. The Family Fun Carnival is being held July 6-9 from 5 to 11 pm held at Riverside Park.

**Mrs. Lasch** commented on how wonderful graduation night was and welcomed the new teachers.

**Mr. Bongiovi** reminded the Board of the legal interviews on July 11<sup>th</sup> and 12<sup>th</sup>. He reviewed with the Board the half days that are already built into the student calendar, September 23<sup>rd</sup> and October 31<sup>st</sup>. He would like the Board to consider adding January 27<sup>th</sup> and February 16<sup>th</sup> to set aside time for the math Committee to analyze data as part of the math initiative. They would be a half day in service for all teachers but specifically for the math teachers. This doesn't change the student calendar any.

### **Possible Motion to Enter into Executive Session for the Purpose of: - Agenda Item 36**

Flo Santini moved, seconded by Cathy Sadaghiani, to enter into executive session at 8:00 pm for the purpose of discussing proposed, pending or current litigation. It is anticipated that there will be action taken after executive session. Motion carried with a 7-0 vote.

Flo Santini moved, seconded by Cathy Sadaghiani, to return to regular session at 8:45 pm with a 7-0 vote.

### **Resolution to Approve Settlement Agreement for PJTA Employee – Agenda Item 33**

**BE IT RESOLVED**, that the Board of Education herewith approves and authorizes the President to execute a Settlement Agreement between the Port Jervis City School District and Employee No. 3159. Said Settlement Agreement was previously reviewed by the Board of Education.

Bill Smith moved, seconded by Cathy Sadaghiani, to bring tabled agenda item 33 to the floor and approve the aforementioned agreement. Motion carried with a 6-0-1(abstained, Dewey) vote.

### **Adjournment**

Flo Santini moved, seconded by Cathy Sadaghiani, to adjourn the regular meeting at 8:47 pm with a 7-0 vote.

The next Regular Board Meeting will be held on **Monday, August 1, 2016** at 7:00 pm in the High School Cafeteria.

Transcribed by *Dawn R. Lasch*  
Dawn R. Lasch, Clerk of the Board  
Port Jervis Board of Education

07/05/16