

**BOARD OF EDUCATION**  
**CITY SCHOOL DISTRICT OF THE CITY OF PORT JERVIS**  
**PORT JERVIS, NEW YORK**

**REGULAR MEETING/WORKSHOP**  
**February 7, 2017**

**HIGH SCHOOL CAFETERIA**  
**6:30 PM – Executive Session**  
**7:00 PM – Business Meeting**

***MISSION STATEMENT***

*The Port Jervis City School District, in partnership with our community, has an uncompromising commitment to measurably improve student achievement and prepare students to be productive and responsible life-long learners, ready to meet the challenges of citizenship in our ever-changing global society.*

**AGENDA**

**BOARD OF EDUCATION NORMS**

- **Understand and Maintain the Role of a Board Member**
- **Be Prepared for all Meetings**
- **Be Respectful**
- **Maintain Open Communications and Share Ideas with the Entire Board**
- **Maintain Confidentiality**
- **Stay on Topic**

**1. Opening**

- a. Call to Order

**2. Motion to Enter into Executive Session for the Purpose of:**

1. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
2. Discussing proposed, pending or current litigation.

**3. Regular Session Resumes**

- a. Pledge of Allegiance
- b. Moment of Silence

**4. Presentations**

- a. **Student Representatives - Abigail Ilizirov & Shannon Klotz**
- b. **Attendance and Data Presentation – Eric Hipsman**

**5. Public Comment**

**6. Administrative Reports (as available)**

- a. Superintendent – Mr. Thomas Bongiovi

**7. Consent Agenda Items:**

**a. Minutes from the January 17, 2017 Meeting of the Board of Education (Section 1, Minutes)**

**b. Committee on Special Education Minutes (Section 1, Minutes)**

CSE Meeting Dates: *December 2016: (Revised): 15, 21*

*January 2017: 3(Revised), 9, 10, 11, 12, 13, 17, 18, 19, 20, 23, 25, 26*

CPSE Meeting Dates: *January 2017: 17, 23, 25, 30*

**c. Financial Reports for December 2016 (Section 1, Financial Reports):**

- Treasurer's Report (Section 1, FR-1)
- Appropriation Status Detail Report (Section 1, FR-2)
- Revenue Status Report (Section 1, FR-3)
- Check Warrant Report (Section 1, FR-4)
- Budget Transfer Schedule Report (Section 1, FR-5)

**d. FMLA, Intermittent and Leave of Absences per Enclosures (Section 1, Personnel)**

**e. Retirements:**

**Name:** Stephen Pagano (17 years)  
**Position:** Head Grounds Worker  
**Assignment:** District Wide  
**Effective:** June 30, 2017

**f. Approval of Surplus Items (Section 1, Other Consent)**

**8. Appointments (Section 1, Personnel)**

**A. Support Staff**

**Name:** Dorothy Witkowski  
**Position:** Cleaner  
**Assignment:** District Wide  
**Reason:** Vacancy No. 1962  
**Probation:** 8-26 weeks  
**Effective:** February 8, 2017  
**Salary:** \$15.07 – Step 1

**B. Athletic Coaching Positions for the 2016-2017 School Year – Vacancy No. 1895**

*(All Salaries based on 2015-2016 contract)*

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Sierra Phillips	Modified Girls Spring Track	\$3,246

**C. AIS Instructional Staff for the 2016-2017 School Year – Vacancy No. 1947**

*(All salaries based on 2015-2016 contract)*

<u>Name</u>	<u>School</u>	<u>Salary</u>
Erica Gibbs	HBE	\$40.53/hr.

**9. Approval of Committee on Special Education Vendors as follows:**

- a) Handle With Care Behavior Management System, Inc.  
184 McKinstry Road  
Gardiner, NY 12525  
Phone: 845-255-4031/fax: 845-256-0094

b) Summit Professional Education  
 PO Box 908  
 Franklin, TN 37065  
 Phone: 800-433-9570/fax: 615-376-8233

10. **Approval to Allow Board Member William Smith to attend the 2017 Capital Conference in Albany February 12-13, 2017 (enclosure no. 1)**
11. **Authorization for Superintendent of Schools to Submit a Section 211 Waiver (enclosure no. 2)**
12. **Adoption of Resolution Designating Board of Registration and Date of Registration (enclosure no. 3)**
13. **Approval of Contract for Health & Welfare Services between the Port Jervis City School District and Dobbs Ferry UFSD (enclosure no. 4)**
14. **Approval of Donation of book socks from Walmart 2064 to the Port Jervis City School District (enclosure no. 5)**
15. **Approval of Change to the PJCS D 2016-2017 Student Calendar as follows:**

Tuesday, February 21, 2017      *School Closed K-12*

16. **Committee/Liaison Reports (as available)**
  - a. Policy Committee – *Cathy Sadaghiani*
  - b. DLT Liaison – *Bob Witherow*
  - c. Safety Committee Liaison – *Flo Santini*
  - d. Health/Wellness Committee Liaison – *Flo Santini*
  - e. Port Jervis Liaison – *Valerie Maginsky*
  - f. Deerpark Liaison – *Flo Santini*
  - g. Education Liaison – *Bob Witherow*
  - h. OCSBA – *Bill Smith*
  - i. NYSSBA – *Bill Smith*

**17. Board Member Comments**

**18. Dates to Remember**

February 13	<ul style="list-style-type: none"> <li>• MS PTA Meeting, 6:30 pm</li> </ul>
February 16	<ul style="list-style-type: none"> <li>• Half Day for Staff Development</li> <li>• Early Dismissal: Secondary @ 10:30 am/Elementary @ 11:30 am</li> <li>• ASK PTA Meeting, Library, 7 pm</li> </ul>
February 17 & 20	<ul style="list-style-type: none"> <li>• President’s Weekend – District CLOSED</li> </ul>
February 21	<ul style="list-style-type: none"> <li>• Board of Education Meeting, 7pm, HS Cafeteria</li> </ul>

**19. Adjournment**

**20. Budget Presentation/Workshop**

*The Port Jervis City School District Board of Education will hold its next Regular Meeting/Budget Workshop on Tuesday, February 21, 2017 at 7:00 p.m. in the High School Cafeteria.*