

**BOARD OF EDUCATION
CITY SCHOOL DISTRICT OF THE CITY OF PORT JERVIS
PORT JERVIS, NEW YORK**

REGULAR MEETING/BUDGET WORKSHOP

May 2, 2017

HIGH SCHOOL CAFETERIA

6:00 PM - Executive Session

**7:00 PM - Public Budget Hearing/
Business Meeting**

MISSION STATEMENT

The Port Jervis City School District, in partnership with our community, has an uncompromising commitment to measurably improve student achievement and prepare students to be productive and responsible life-long learners, ready to meet the challenges of citizenship in our ever-changing global society.

AGENDA

BOARD OF EDUCATION NORMS

- **Understand and Maintain the Role of a Board Member**
- **Be Prepared for all Meetings**
- **Be Respectful**
- **Maintain Open Communications and Share Ideas with the Entire Board**
- **Maintain Confidentiality**
- **Stay on Topic**

1. Opening

- a. Call to Order

2. Motion to Enter into Executive Session for the Purpose of:

- 1. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
- 2. Discussing proposed, pending or current litigation.

3. Public Budget Hearing

- a. Call to Order
- b. Presentation
- c. Public Comment
- d. Close of Hearing

4. Regular Session Resumes

5. Presentations

- a. **Student Representatives** - Abigail Ilizirov & Shannon Klotz
- b. **Model Schools** - Jaclyn Ellefsen

6. Public Comment

7. Administrative Reports (as available)

- a. Superintendent - Mr. Thomas Bongiovi

8. Consent Agenda Items:

- a. **Minutes from the April 20, 2017 Meeting of the Board of Education (Section 1, Minutes)**
- b. **Committee on Special Education Minutes (Section 1, Minutes)**
 - **CPSE Meeting Dates:** *April: 18*
 - **CSE Meeting Dates:** *March: 30(2017-2018)*
April: 6, 6(2017-2018), 7(2017-2018), 18, 19, 19 (2017-2018)
- c. **Financial Reports for March, 2017 (Section 1, Financial Reports):**
 - Treasurer's Report (Section 1, FR-1)
 - Appropriation Status Detail Report (Section 1, FR-2)
 - Revenue Status Report (Section 1, FR-3)
 - Check Warrant Report (Section 1, FR-4)
 - Budget Transfer Schedule Report (Section 1, FR-5)
- d. **FMLA, Intermittent and Leave of Absences per Enclosures (Section 1, Personnel)**
- e. **Retirement:**

Name: **Cynthia Benedict (11 years)**
Position: Assistant Superintendent for Instruction
Assignment: District Administration Office
Effective: July 29, 2017

9. Appointments (Section 1, Personnel)

A. Support Staff

Name: **Shawn Galligan**
Position: Cleaner - Probationary
Assignment: District Wide - B&G
Reason: Vacancy No. 1973
Probation: 8-26 weeks
Effective: May 3, 2017
Salary: \$15.07 - Step 1
.25 (2nd shift diff.)
.15 (heavy lifting)
\$15.47

Name: **Carlana Haggerty**
Position: Cleaner - Probationary
Assignment: District Wide - B&G
Reason: Vacancy No. 1970
Probation: 8-26 weeks
Effective: May 3, 2017
Salary: \$15.07 - Step 1
.25 (2nd shift diff.)
.15 (heavy lifting)
\$15.47

Name: James Lain
 Position: Cleaner Substitute
 Assignment: District Wide - B&G
 Reason: Per Diem
 Probation: N/A
 Effective: May 3, 2017 (pending fingerprint clearance)
 Salary: \$15.07 - Step 1

B. Instructional Staff

Name: **Dominick Pascullo** (Leave Replacement)
 Position: Social Studies Teacher
 Assignment: Middle School
 Reason: Vacancy #1974
 Probation: N/A
 Effective: May 11, 2017 – June 23, 2017
 Salary: \$54,201 – Step 1 (Pro-rated)

C. Substitute Teachers/RNs:

Ross Potter - "A" Substitute Robert Breault - "C" Substitute Diane Cole-RN

D. Home Instructional Staff for the 2016-2017 School Year- Vacancy No. 1975 - \$41.04/hr.

Claire Dillon Michele Grabiec Anthony DiGiantommaso

E. Stipend Positions for the 2017-2018 School Year

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Deborah Rutt	School District Treasurer	\$8,801
Kathy Smith	Internal Claims Auditor	\$6,153
Kristen Lopez	School District Clerk	\$5,150
Michele O'Donnell	Budget Vote & Election Preparation	\$2,880

10. Resolution to Approve the Terms and Conditions of Employment for Confidential and Administrative Employees as follows: (Enclosure no. 1)

- a) Confidential Secretary to the Superintendent
- b) Confidential Secretary to the Assistant Superintendent for Instruction
- c) Administrative Aide to the Assistant Superintendent for Business

11. Adoption of 2017 - 2018 Board of Education Meeting Schedule (Enclosure no. 2)

12. Committee/Liaison Reports (as available)

- a. Policy Committee - *Cathy Sadaghiani*
- b. DLT Liaison - *Bob Witherow*
- c. Safety Committee Liaison - *Flo Santini*
- d. Health/Wellness Committee Liaison - *Flo Santini*
- e. Port Jervis Liaison - *Valerie Maginsky*
- f. Deerpark Liaison - *Flo Santini*
- g. Education Liaison - *Bob Witherow*
- h. OCSBA - *Bill Smith*
- i. NYSSBA - *Bill Smith*

13. Board Member Comments

14. Dates to Remember

May 2 - 4	<ul style="list-style-type: none">• NYS Math Tests, Grades 3-8, PJMS Split Schedule
May 5	<ul style="list-style-type: none">• Kuykendall Awards Ceremony, 9:30 am, PJMS
May 6	<ul style="list-style-type: none">• SAT Exam, 7am -12 noon, PJHS
May 8	<ul style="list-style-type: none">• Middle School PTA Meeting, 6:30 pm
May 9	<ul style="list-style-type: none">• Meet the Candidates Night, 7pm, PJHS Cafeteria
May 10	<ul style="list-style-type: none">• PJHS Honor Society Induction Ceremony PJHS Auditorium, 7pm
May 12	<ul style="list-style-type: none">• Fourth Marking Period Progress Reports Distribution
May 16	<ul style="list-style-type: none">• Budget Vote/School Board Elections
May 18	<ul style="list-style-type: none">• Board of Education Meeting/Canvass of the Vote, PJHS Cafeteria, 7pm• ASK PTA Meeting, ASK Library, 7pm• High School Spring Concert, PJHS Auditorium, 7pm

15. Adjournment

*The Port Jervis City School District Board of Education will hold its next Regular Meeting/Canvass of the Vote on **Thursday, May 18, 2017** at 7:00 p.m. in the High School Cafeteria.*

