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**To:** Tom Bongiovi  
Board of Education

**From:** Lorelei Case *LC*

**Date:** February 23, 2017

**Subject:** RFP Transportation

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On Wednesday, February 15, the two transportation proposals were opened. Robert Zeller, Don Preiss and I evaluated the proposals using the rubric that was provided in the Request for Proposal. Lou Boffardi, Transportation Advisory Services (TAS), evaluated the cost of each proposal. Mark Levy, Nugent and Haeussler, evaluated the financial statements.

The two proposals were within .092% of each other. Although Student Bus had the lower overall cost by the .092%, when the performance bond requirement was considered, the company cost was greater than Quality.

Overall, Quality's portfolio exceeded Student Bus and this was supported by the points awarded in every category.

The committee spent more than six hours evaluating the proposals. In the end, Quality received 89 of 100 points while Student Bus received 68 of 100 points. The proposal required a minimum of 80 points in order to even be considered.

The award for the RFP Transportation will go to Quality. The resolution will be on the March 7, 2017 agenda.

LC:mo



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**To:** Tom Bongiovi  
Board of Education

**From:** Lorelei Case *LC*

**Date:** February 27, 2017

**Subject:** RFP Transportation – Alt Add

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The RFP Transportation included a separate line item, independent of the base proposal, to provide additional buses for field trip purposes.

The base bid includes four after-school, athletic and field trip, buses. The four buses are coordinated between the two after-school activities. Every effort is made to accommodate both activities. Unfortunately, especially in the spring, athletic events are cancelled and rescheduled due to weather.

There are occasions where the field trip buses must be back in district for the 2:00 pm school to home runs.

There is a cost for a vendor to have additional buses laying in wait for the times there is a conflict. The vendors were asked to provide the cost.

The cost to have a single bus available to the district is \$135 a day for 176 days plus the driving and waiting time for the trip. The cost to have a bus available to the district \$23,760.

I do not recommend accepting the alternative field trip proposal.

LC:mo