

**BOARD OF EDUCATION
CITY SCHOOL DISTRICT OF THE CITY OF PORT JERVIS
PORT JERVIS, NEW YORK**

REGULAR MEETING/BUDGET WORKSHOP

March 7, 2017

HIGH SCHOOL CAFETERIA

6:00 PM – Executive Session

7:00 PM – Business Meeting

MISSION STATEMENT

The Port Jervis City School District, in partnership with our community, has an uncompromising commitment to measurably improve student achievement and prepare students to be productive and responsible life-long learners, ready to meet the challenges of citizenship in our ever-changing global society.

AGENDA

BOARD OF EDUCATION NORMS

- **Understand and Maintain the Role of a Board Member**
- **Be Prepared for all Meetings**
- **Be Respectful**
- **Maintain Open Communications and Share Ideas with the Entire Board**
- **Maintain Confidentiality**
- **Stay on Topic**

1. Opening

- a. Call to Order

2. Motion to Enter into Executive Session for the Purpose of:

1. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
2. Discussing proposed, pending or current litigation.

3. Regular Session Resumes

4. Presentation

- a. **Student Representatives - Abigail Ilizirov & Shannon Klotz**

5. Public Comment

6. Administrative Reports (as available)

- a. Superintendent – Mr. Thomas Bongiovi

7. Consent Agenda Items:

- a. **Minutes from the February 21, 2017 Meeting of the Board of Education (Section 1, Minutes)**
- b. **Committee on Special Education Minutes (Section 1, Minutes)**
CSE Meeting Dates: February 2017: 2(2017-2018), 6(Revised), 10(Revised), 13, 14, 15, 16, 16 (2017-2018), 21, 22, 22(2017-2018), 23(2017-2018), 24
CPSE Meeting Dates: February 2017: 15(2016-2017), 15(2017-2018), 21, 24, 27

c. Financial Reports for January 2017 (Section 1, Financial Reports):

- Treasurer's Report (Section 1, FR-1)
- Appropriation Status Detail Report (Section 1, FR-2)
- Revenue Status Report (Section 1, FR-3)
- Check Warrant Report (Section 1, FR-4)
- Budget Transfer Schedule Report (Section 1, FR-5)

d. FMLA, Intermittent and Leave of Absences per Enclosures (Section 1, Personnel)

e. Resignation(s):

**Resignation of Previously Approved Coaching Position for the 2016-2017 School Year –
Vacancy No. 1895**

<u>Name</u>	<u>School</u>	<u>Salary</u>
Deanna Perez	Modified Spring Track Coach	\$3246
<i>(Approved at 10/18/2016 BOE Meeting)</i>		

f. Sale of Surplus Textbooks to North East Book Company (Section 1, Other Consent)

8. Appointments (Section 1, Personnel)

A. Instructional Staff

Name: Sierra Phillips
Position: English Teacher – Leave Replacement
Assignment: High School
Reason: Vacancy No. 1961
Probation: N/A
Effective: April 3, 2017 – June 23, 2017
Salary: \$ 53, 532 – Step 1
 1,500 – Masters
 1,564 – Credits (34)
 \$ 56,596

B. Support Staff

Name: Amy Manning
Position: School Monitor
Assignment: District Wide
Reason: Vacancy No. 1968
Probation: 8-26 Weeks
Effective: March 8, 2017 (pending fingerprint clearance)
Salary: \$14.42 – Step 1

Name: Debra Mills
Position: Cook Manager - Promotional
Assignment: District Wide
Reason: Vacancy No. 1966
Probation: 12 weeks
Effective: July 1, 2017
Salary: \$23.46 – Step 8
 .21 – Health Insurance Offset
 .20 – Longevity
 \$23.87

C. Substitute Teachers/RN's:

**Denotes College Students*

Bold=Home Tutor

<i>A = Certified</i>	<i>B= Bachelor's Degree</i>	<i>C = 48 or More College Credits</i>	<i>Nurse</i>
Rebecca Fry			
Madie Jones-Williams			

D. Athletic Coaching Position for the 2016-2017 School Year – Vacancy No. 1895

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Darien Quick	Assistant Softball Coach	Non-Paid (Volunteer)
Rachel Guszick	Score Keeper, Varsity Softball	Non-Paid (Volunteer)

9. Approval of Change to the PJCS D 2016-2017 Student Calendar as follows:

Friday, March 17 K-12 Schools Closed

- 10. Approval of the Frank & Jean Bell '60 Scholarship (enclosure no. 1)
- 11. Approval of Contract for Health Services between the Port Jervis City School District and Pine Bush Central School District (enclosure no. 2)
- 12. Approval of Contract for Health Services between the Port Jervis City School District and Valley Central School District (enclosure no. 3)
- 13. Approval of Award of RFP for Transportation Bid (enclosure no. 4)
- 14. Approval of Award of RFP for Security Services (enclosure no. 5)
- 15. Discussion of PJHS Gym Roof (enclosure No. 6)
- 16. BE IT RESOLVED, by the Board of Education of the Port Jervis City School District, that the letter dated February 16, 2017 from Stuart S. Waxman amending the District's Retainer for the 2016-2017 school year is hereby approved and the Superintendent is authorized to execute the amendment on the District's behalf. (enclosure No. 7)
- 17. Policies: (enclosure nos. 8a through 8e)

First Reading

- Policy No. 5411 – Procurement of Goods and Services
- Policy No. 5660 – School Food Service Program (Lunch and Breakfast)
- Policy No. 6551 –Family and Medical Leave Act
- Policy No. 7133 –Education of Homeless Children and Youth
- Policy No. 7330 – Searches and Interrogations of Students

18. Committee/Liaison Reports (as available)

- a. Policy Committee – *Cathy Sadaghiani*
- b. DLT Liaison – *Bob Witherow*
- c. Safety Committee Liaison – *Flo Santini*
- d. Health/Wellness Committee Liaison – *Flo Santini*
- e. Port Jervis Liaison – *Valerie Maginsky*
- f. Deerpark Liaison – *Flo Santini*
- g. Education Liaison – *Bob Witherow*
- h. OCSBA – *Bill Smith*
- i. NYSSBA – *Bill Smith*

19. Board Member Comments

20. Dates to Remember

March 9	<ul style="list-style-type: none">• Early Kindergarten Registration for 2017-2018 school year, 3:30 - 5 pm, ASK Central Hall
March 11	<ul style="list-style-type: none">• BPW Tricky Tray, 9 am - 5 pm , PJHS Gym
March 13	<ul style="list-style-type: none">• MS PTA Meeting, 6:30 pm
March 16	<ul style="list-style-type: none">• ASK PTA Meeting, Library, 7pm
March 21	<ul style="list-style-type: none">• Board of Education Meeting, PJHS Cafeteria, 7pm

21. Adjournment

22. Budget Presentation/Workshop

*The Port Jervis City School District Board of Education will hold its next Regular Meeting/Budget Workshop on **Tuesday, March 21, 2017** at 7:00 p.m. in the High School Cafeteria.*