

BOARD OF EDUCATION
CITY SCHOOL DISTRICT OF THE CITY OF PORT JERVIS
PORT JERVIS, NEW YORK

REGULAR MEETING/WORKSHOP
January 17, 2017

HIGH SCHOOL CAFETERIA
6:30 PM – Executive Session
7:00 PM – Business Meeting

MISSION STATEMENT

The Port Jervis City School District, in partnership with our community, has an uncompromising commitment to measurably improve student achievement and prepare students to be productive and responsible life-long learners, ready to meet the challenges of citizenship in our ever-changing global society.

AGENDA

BOARD OF EDUCATION NORMS

- **Understand and Maintain the Role of a Board Member**
- **Be Prepared for all Meetings**
- **Be Respectful**
- **Maintain Open Communications and Share Ideas with the Entire Board**
- **Maintain Confidentiality**
- **Stay on Topic**

1. Opening

- a. Call to Order

2. Motion to Enter into Executive Session for the Purpose of:

- 1. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
- 2. Discussing proposed, pending or current litigation.

3. Regular Session Resumes

- a. Pledge of Allegiance
- b. Moment of Silence

4. Presentations

- a. **Student Representatives - Abigail Ilizirov & Shannon Klotz**
- b. **Awards - R. Semerano & Coaches**
 - Scholar Athlete Awards
 - PJCS D Certificate of Excellence to Kaylah Butts-Quarshie
- c. **Best Practices – “Classroom Look-Fors” – A. Marotta, H. Nyland & T. Rickard, R. Fedorick**

5. Public Comment

6. Administrative Reports (as available)

- a. Superintendent – Mr. Thomas Bongiovi

7. Consent Agenda Items:

a. Minutes from the December 20, 2016 Meeting of the Board of Education (Section 1, Minutes)

b. Committee on Special Education Minutes (Section 1, Minutes)

CSE Meeting Dates: December 2016: 7,13,14,15,16,18,19,20,21,22,23
January 2017: 3,4,5,6

CPSE Meeting Dates: December 2016: 13,16,19,22
January 2017: 9

c. Financial Reports for November 2016 (Section 1, Financial Reports):

- Treasurer's Report (Section 1, FR-1)
- Appropriation Status Detail Report (Section 1, FR-2)
- Revenue Status Report (Section 1, FR-3)
- Check Warrant Report (Section 1, FR-4)
- Budget Transfer Schedule Report (Section 1, FR-5)

d. FMLA, Intermittent and Leave of Absences per Enclosures (Section 1, Personnel)

e. Retirements:

Name: Mary Kathryn Barnes (35 years)
Position: Cook Manager
Assignment: HBE
Effective: June 23, 2017

Name: Doris Orrego (33 years)
Position: Food Service Helper
Assignment: MS
Effective: June 30, 2017

Name: Frances Buchanan (30 years)
Position: Teacher Aide
Assignment: HBE
Effective: June 30, 2017

Name: Ruth Koch (14 years)
Position: Food Service Helper
Assignment: HBE
Effective: June 23, 2017

Name: Joseph Cox (19 years)
Position: Grounds Worker
Assignment: District Wide
Effective: February 24, 2017

f. Resignations:

Name: Cynthia Sprusansky (10 years)
Position: Food Service Helper
Assignment: 209 Complex
Effective: January 17, 2017

Resignation of Previously Approved Coaching Position

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Deanna Perez	Girls Modified Spring Track Coach	\$3,246

8. Appointments (Section 1, Personnel)

A. Support Staff

Name: Shawn Galligan
Position: Maintenance Mechanic Substitute
Assignment: District-Wide
Effective: January 18, 2017
Salary: \$17.48 – Step 1

B. Substitute Teachers/RN's:

**Denotes College Students*

Bold=Home Tutor

A = Certified	B= Bachelor's Degree	C = 48 or More College Credits	Nurse
		Jessica Parker	

C. Change to Previously Approved Effective Date for Substitute (All Salaries based on 2015-2016 contract)

Name

Garrett Randall – effective 12/13/16

D. Athletic Coaching Positions for the 2016-2017 School Year – Vacancy No. 1895 (All Salaries based on 2015-2016 contract)

Name

Nicholas Miller

Position

Modified Boys Spring Track

Salary

\$3,246

9. Approval of Committee on Special Education Vendor as follows:

James Wright
 364 Long Road
 Tully, NY 13159
 Phone: 315-720-6718

10. **Adoption of Cross Contract with Western Suffolk BOCES for Comprehensive Long Range Planning Study: Demographic & Enrollment Analysis (enclosure no. 1)**
11. **Approval of Upcoming Trip to Costa Rica through PJHS Foreign Language Club (enclosure no. 2)**
12. **Roll Call Vote: Approval of Resolutions for the 2017 Capital Referendum as Follows (enclosure nos. 3a, b & c):**
 - a. Bond Resolution – authorizes a capital project at maximum cost of \$5,050,000.00 to be financed with \$1,800,000.00 of fund balance and not to exceed \$6,250,000.00 of bonds and notes
 - b. Resolution authorizing the submission of the proposition at the May 16, 2017 annual vote
 - c. Resolution of Necessity
13. **Approval to Accept Donation from the Orange County Department of Health and Cornell Cooperative Extension of Orange County for gardening supplies for HBE with a value not to exceed \$1,200.00 (enclosure no. 4)**
14. **Approval of Energy Contracts (enclosure no. 5)**

15. Approval of Stipulation of Agreement between the Port Jervis City School District, Port Jervis Teachers' Association and a PJTA Member (enclosure no. 6)

16. BE IT RESOLVED, that the Board of Education of the Port Jervis City School District ("Board" or "District") approves the settlement of a lawsuit commenced against Montague Township School District bearing the caption "The Port Jervis City School District v. Montague Township School District, et al, Case No. 7:16-cv-00023," which was filed in the United States District Court, Southern District of New York, subject to final negotiation of terms and conditions of a Stipulation of Settlement as recommended by the District's attorneys, an executed copy of which shall be filed with the District Clerk; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools and/or District's attorneys be authorized to execute all documents in furtherance of this Resolution.

17. Policies:

Second & Final Reading

- Policy No. 5515 – Maintenance of Fund Balance and Reserve Funds
- Policy No. 5681 – Fire and Emergency Drills, Bomb Threats and Bus Emergency Drills
- Policy No. 5683 – School Safety Plans
- Policy No. 6160 – Professional Growth/Staff Development
- Policy No. 7131 – Non-Resident Students
- Policy No. 7222 – Diploma or Credential Options for Students with Disabilities
- Policy No. 7616 – Prereferral Intervention Strategies
- Policy No. 8340 – Textbooks/Workbooks/Calculators

18. Committee/Liaison Reports (as available)

- a. Policy Committee – *Cathy Sadaghiani*
- b. DLT Liaison – *Bob Witherow*
- c. Safety Committee Liaison – *Flo Santini*
- d. Health/Wellness Committee Liaison – *Flo Santini*
- e. Port Jervis Liaison – *Valerie Maginsky*
- f. Deerpark Liaison – *Flo Santini*
- g. Education Liaison – *Bob Witherow*
- h. OCSBA – *Bill Smith*
- i. NYSSBA – *Bill Smith*

19. Board Member Comments

20. Dates to Remember

January 19	<ul style="list-style-type: none">• ASK PTA Meeting @7 pm in the Library
January 20	<ul style="list-style-type: none">• Second Marking Period Ends (K-8)• HBE Family Fun Night, 6-8pm
January 24-27	<ul style="list-style-type: none">• Regents Exams
January 26	<ul style="list-style-type: none">• HBE PTA Meeting @ 3:30pm
January 27	<ul style="list-style-type: none">• Half Day for Staff Development• Early Dismissal: Secondary @ 10:30 am/Elementary @ 11:30 am• K-8 Second Marking Period Report Cards distributed
February 3	<ul style="list-style-type: none">• High School Second Marking Period Report Cards Distributed
February 7	<ul style="list-style-type: none">• Board of Education Meeting, 7 pm, HS Cafeteria

21. Adjournment

22. Budget Presentation/Workshop

The next regular meeting of the Port Jervis City School District Board of Education will be held on **Tuesday, February 7, 2017** at 7:00 p.m. in the High School Cafeteria.