

BOARD OF EDUCATION
CITY SCHOOL DISTRICT OF THE CITY OF PORT JERVIS
PORT JERVIS, NEW YORK

REGULAR MEETING

December 20, 2016

HIGH SCHOOL CAFETERIA

5:30 PM – Executive Session

7:00 PM – Business Meeting

MISSION STATEMENT

The Port Jervis City School District, in partnership with our community, has an uncompromising commitment to measurably improve student achievement and prepare students to be productive and responsible life-long learners, ready to meet the challenges of citizenship in our ever-changing global society.

AGENDA

BOARD OF EDUCATION NORMS

- **Understand and Maintain the Role of a Board Member**
- **Be Prepared for all Meetings**
- **Be Respectful**
- **Maintain Open Communications and Share Ideas with the Entire Board**
- **Maintain Confidentiality**
- **Stay on Topic**

1. Opening

- a. Call to Order

2. Motion to Enter into Executive Session for the Purpose of:

- 1. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
- 2. Discussing proposed, pending or current litigation.

3. Regular Session Resumes

- a. Pledge of Allegiance
- b. Moment of Silence

4. Presentations

- a. **Student Representatives - Abigail Ilizirov & Shannon Klotz**
- b. **PJMS: Moving Forward Using Data- Jean Fazzino-Lain & Anthony Lazzaro, PJMS Administrators**

5. Public Comment

6. Administrative Reports (as available)

- a. Superintendent – Mr. Thomas Bongiovi

7. Consent Agenda Items:

a. Minutes from the November 15, 2016 Meeting of the Board of Education (Section 1, Minutes)

b. Committee on Special Education Minutes (Section 1, Minutes)

CSE Meeting Dates: October 26(Revised);
November 7,8,9,10,14,15,16,17,18,21,22,28,29,30
December: 1,2,6

CPSE Meeting Dates: November 18 & 29, December 1,2,5,12

c. Financial Reports for October 2016 (Section 1, Financial Reports):

- Treasurer's Report (Section 1, FR-1)
- Appropriation Status Detail Report (Section 1, FR-2)
- Revenue Status Report (Section 1, FR-3)
- Check Warrant Report (Section 1, FR-4)
- Budget Transfer Schedule Report (Section 1, FR-5)

f. FMLA, Intermittent and Leave of Absences per Enclosures (Section 1, Personnel)

8. Appointments (Section 1, Personnel)

A. Instructional Staff (All salaries based on 2015-2016 contract):

Name: Lisa Cunningham
Position: Elementary Teacher – Leave Replacement
Assignment: ASK
Reason: Vacancy No. 1949
Effective: November 28, 2016 – January 18, 2017
Salary: \$53,532 – Step 1
1,500 – Masters
2,714 – Credits (59)
\$57,746 (pro-rated)

Name: Emily Tricarico
Position: Guidance Counselor – Leave Replacement
Assignment: Middle School
Reason: Vacancy No. 1952
Effective: December 12, 2016 – January 1, 2018
Salary: \$57,580 – Step 1
1,500 – Masters
2,484 – Credits (54)
\$61,564 (pro-rated)

Name: Marissa Carlton
Position: Literacy Teacher – Leave Replacement
Assignment: HBE
Reason: Vacancy No. 1953
Effective: January 5, 2017 – May 12, 2017
Salary: \$53,532 – Step 1 (pro-rated)

Name: Julia Dekan
Position: Elementary Teacher – Leave Replacement
Assignment: ASK
Reason: Vacancy No. 1955
Effective: December 13, 2016 – January 23, 2017
Salary: \$53,532 – Step 1 (pro-rated)

Name: Ryan Doyle**
Position: Art Teacher - Probationary
Assignment: Middle School
Reason: Vacancy No. 1923
Tenure Track: September 1, 2016 – June 30, 2020
Effective: December 13, 2016
Salary: \$53,532 – Step 1
1,500 – Masters
1,242 – Credits (27)
\$56,274 (pro-rated)

****Please Note: This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be considered for or granted tenure.**

B. Support Staff

Name: Russell G. Mason
Assignment: District Wide
Position: Cleaner – Substitute
Reason: Per Diem
Effective: December 20, 2016 (pending fingerprint clearance)
Probation: Not Applicable
Salary: \$15.07 – Step 1

Name: Russell Phillips
Assignment: District Wide
Position: Cleaner – Substitute
Reason: Per Diem
Effective: December 20, 2016 (pending fingerprint clearance)
Probation: Not Applicable
Salary: \$15.07 – Step 1

Name: Jeffrey Wehinger
Assignment: District Wide
Position: Cleaner – Substitute
Reason: Per Diem
Effective: December 20, 2016 (pending fingerprint clearance)
Probation: Not Applicable
Salary: \$15.07 – Step 1

Name: Elizabeth Wilson
Assignment: District Wide
Position: Cleaner – Substitute
Reason: Per Diem
Effective: December 20, 2016 (pending fingerprint clearance)
Probation: Not Applicable
Salary: \$15.07 – Step 1

Name: Glenn Thomas Ross
Assignment: District Wide
Position: Maintenance Mechanic - Substitute
Reason: Per Diem
Effective: December 20, 2016
Probation: Not Applicable
Salary: \$17.48 – Step 1

Name: Debra Mills
Assignment: District Wide
Position: Sr. Food Service Helper - Promotional
Reason: Vacancy No. 1958
Probation: 12 Weeks
Effective: January 2, 2017
Salary: \$22.27 – Step 13
 .20 – Longevity
 .21 – HI Offset
 \$22.68

C. Substitute Teachers/RN's:

Denotes College Students **Bold=Home Tutor*

A = Certified	B= Bachelor's Degree	C = 48 or More College Credits	Nurse
Garrett Randall	Samantha Jo Muller		Cheryl Porter
Elizabeth DePaolis			
Sara Walsh			

**D. (ARCH Instructional Staff for the 2016-2017 School Year – Vacancy No. 1904
(All Salaries based on 2015-2016 contract))**

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Christine Piscitelli	ARCH Social Studies	\$50.58/hr.

E. Correction to Previously Approved Instructional Salary (All Salaries based on 2015-2016 contract)

Name: Louis Puopolo
Salary: \$59,751
 1,500 – Masters
 2,668 – Credits (58)
 \$63,919 (Pro-rated)

F. Co-Curricular Position for the 2016-2017 School Year – Vacancy No. 1895 (All Salaries based on 2015-2016 contract)

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Janet Prundl	HBE Drama Club Co-Advisor	\$2,319 (shared)
Lynda Valentine	HBE Drama Club Co-Advisor	\$2,319 (shared)

G. Mentors for the 2016-2017 School Year – Vacancy No. 1895 (All Salaries based on 2015-2016 contract)

<u>Name</u>	<u>Salary</u>	<u>Name</u>	<u>Salary</u>
Anthony Caporale	\$1,500 (pro-rated)	Claire Dillon	\$1,500 (pro-rated)
Lynn Felix	\$1,500 (pro-rated)	Austin Carroll	\$1,500 (pro-rated)

9. **BE IT RESOLVED, that Janet Prundl and Lynda Valentine will be paid the amount of \$2,319 (shared stipend) for serving as Advisors to the Elementary Drama Club for the 2015-2016 School Year.**

10. Tenure Appointment Recommendation

<u>Employee</u>	<u>Tenure Area</u>	<u>Effective Date</u>
Michele Grabiec	Childhood Education 1-6	January 1, 2017

11. **Approval to Accept Donation of \$1,750.00 from the Marion Cooper Community Foundation/Port Jervis Education Foundation to the Port Jervis City School District for the following (enclosure no. 1):**
 - HBE 6th Grade Class Trip - \$1,000
 - HS Beautification & Addition for the Dr. Taylor Outdoor Learning Center - \$750
12. **Approval to Accept Donation of \$250.00 from Michael Shilale Architects, LLP (enclosure no. 2)**
13. **Approval of Corrected Tax Rolls for the 2016-2017 Tax Warrant (enclosure no. 3)**
14. **Approval of PLC Associates, Inc. as an SED Approved Vendor (enclosure no. 4)**
15. **Approval of Donation from Orange County Department of Health (enclosure no. 5)**
16. **Approval of Licensing Agreement for Pel Industries, Inc. (enclosure no. 6)**
17. **Approval to Abolish CSEA Position (enclosure no. 7)**
18. **Approval of Stipulation of Agreement (enclosure no. 8)**
19. **Approval of Memorandum of Understanding between Port Jervis City School District and the Regional Food Bank of NENY (enclosure no. 9)**
20. **Approval to Award Bid of Surplus 1984 Ford 545 Tractor/Loader with Backhoe (enclosure no. 10)**
21. **Policies – (enclosure nos. 11a through 11h)**

First Reading

- Policy No. 5515 – Maintenance of Fund Balance and Reserve Funds
- Policy No. 5681 – Fire and Emergency Drills, Bomb Threats and Bus Emergency Drills
- Policy No. 5683 – School Safety Plans
- Policy No. 6160 – Professional Growth/Staff Development
- Policy No. 7131 – Non-Resident Students
- Policy No. 7222 – Diploma or Credential Options for Students with Disabilities
- Policy No. 7616 – Prereferral Intervention Strategies
- Policy No. 8340 – Textbooks/Workbooks/Calculators

Second and Final Reading

- Policy No. 6212.2 – Registration and Professional Development
- Policy No. 6220 – Temporary Personnel

Remove Policy

- Policy No. 8480 – Admission of Foreign Exchange Students

22. **Committee/Liaison Reports (as available)**
 - a. Policy Committee – *Cathy Sadaghiani*
 - b. DLT Liaison – *Bob Witherow*
 - c. Safety Committee Liaison – *Flo Santini*
 - d. Health/Wellness Committee Liaison – *Flo Santini*
 - e. Port Jervis Liaison – *Valerie Maginsky*
 - f. Deerpark Liaison – *Flo Santini*
 - g. Education Liaison – *Bob Witherow*
 - h. OCSBA – *Bill Smith*
 - i. NYSSBA – *Bill Smith*
23. **Board Member Comments**

24. Dates to Remember

December 23 – January 2, 2017	<ul style="list-style-type: none">• Winter Recess – School Closed
December 23, 26,30 & January 2	<ul style="list-style-type: none">• Winter Recess – DISTRICT Closed
January 3, 2017	<ul style="list-style-type: none">• Back to School, Classes Resume
January 9	<ul style="list-style-type: none">• Middle School PTA Meeting, 6:30 pm
January 13	<ul style="list-style-type: none">• ASK Musical, PJHS Auditorium, 7 pm
January 14	<ul style="list-style-type: none">• ASK Musical, PJHS Auditorium, 2 pm & 7 pm
January 16	<ul style="list-style-type: none">• Martin Luther King, Jr. Day – District Closed
January 17	<ul style="list-style-type: none">• High School PTSA meeting, HS Room 126, 6pm• Board of Education meeting, HS cafeteria, 7 pm• First Budget Workshop

25. Adjournment

The next regular meeting/workshop of the Board of Education will be held **Tuesday, January 17, 2017** at 7:00 p.m. in the High School Cafeteria.