



Port Jervis
SCHOOL DISTRICT

Lorelei Case
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To: Tom Bongiovi
Board of Education

From: Lorelei Case *LC*

Date: October 12, 2016

Subject: Sale of Used Textbooks

The Middle School administration requested that the Business Office dispose of the following textbooks:

48 each ISBN: 13 978-0-13-366649-6 Prentice Hall Literature Language on Literacy Grade 8

As part of the Business Office process, staff reached out to vendors to determine if the books had resale value.

The Northeast Book Company has offered \$3.25 per book.

The item will be on the October 18, 2016 agenda.

LC:mo