

**SIDE LETTER AGREEMENT BETWEEN  
THE BOARD OF EDUCATION OF THE PORT JERVIS CITY SCHOOL  
DISTRICT AND THE PORT JERVIS TEACHERS ASSOCIATION  
CONCERNING A SICK LEAVE BANK REQUEST**

**WHEREAS**, the collective bargaining agreement (“CBA”) between the Board of Education of the Port Jervis City School District (“District”) and the Port Jervis Teachers Association (“Association”), contains a provision establishing a sick leave bank in the event a unit member suffers a catastrophic illness (Article XIV); and

**WHEREAS**, a dispute has arisen between the parties as to whether a particular unit member is eligible for sick leave bank days based upon the medical documentation previously submitted; and

**WHEREAS**, said dispute has resulted in the filing of a grievance (grievance number PJTA 2016-17-1) by the Association dated August 18, 2016; and

**WHEREAS**, the District and the Association have engaged in negotiations in an effort to resolve the dispute; and

**NOW, THEREFORE**, in consideration of the mutual undertakings, representations and covenants in this Agreement, it is hereby stipulated and agreed by the parties as follows:

1. Upon the execution of a certain separation agreement between the District and employee number 1687, the Association herewith agrees to withdraw grievance number PJTA 2017-17-1 with prejudice.
2. This side letter agreement shall be contingent upon the approval of the Board of Education. Absent said approval this agreement shall be null and void.
3. The Association and its members herewith agree that only a violation of the terms and conditions of this Agreement shall be subject to the grievance and arbitration procedures set forth in the CBA between the Association and the District.

PORT JERVIS CITY SCHOOL DISTRICT

PORT JERVIS TEACHERS ASSOCIATION

By: \_\_\_\_\_  
Superintendent of Schools

By: \_\_\_\_\_  
President

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_