

BOARD OF EDUCATION
CITY SCHOOL DISTRICT OF THE CITY OF PORT JERVIS
PORT JERVIS, NEW YORK

REGULAR MEETING
September 6, 2016

HIGH SCHOOL CAFETERIA
6:00 PM – Executive Session
7:00 PM – Business Meeting

MISSION STATEMENT

The Port Jervis City School District, in partnership with our community, has an uncompromising commitment to measurably improve student achievement and prepare students to be productive and responsible life-long learners, ready to meet the challenges of citizenship in our ever-changing global society.

AGENDA

BOARD OF EDUCATION NORMS

- **Understand and Maintain the Role of a Board Member**
- **Be Prepared for all Meetings**
- **Be Respectful**
- **Maintain Open Communications and Share Ideas with the Entire Board**
- **Maintain Confidentiality**
- **Stay on Topic**

- 1. Opening**
 - a. Call to Order
- 2. Possible Motion to Enter into Executive Session for the Purpose of:**
 1. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
 2. Discussing proposed, pending or current litigation.
- 3. Regular Session Resumes**
 - a. Pledge of Allegiance
 - b. Moment of Silence
- 4. Presentation**
 - a. Senior Football Cheerleading Trip - by Christine Addy
- 5. Public Comment**

6. Administrative Reports (as available)

- a. Superintendent – Mr. Thomas Bongiovi

7. Consent Agenda Items

- a. **Minutes from the August 16, 2016 Meeting of the Board of Education (Section I)**
- b. **Minutes from the August 19, 2016 Special Meeting of the Board of Education (Section I)**
- c. **CPSE Minutes (enclosure no. 1)**
CSE: 8/10/16; 8/11/16; 8/15/16; 8/16/16; 8/17/16; 8/18/16; 8/24/16
CPSE: 8/5/16; 8/16/16; 8/24/16; 8/29/16
- d. **FMLA, Intermittent and Leave of Absences per Enclosures (Section III, Personnel)**
- e. **Resignation(s) (Section III, Personnel)**

Previously Approved Co-Curricular Position for the 2016-2017 School Year – Vacancy 1895

<u>Name</u>	<u>Position</u>	<u>Salary</u>
James Santos (Approved at August 1, 2016 BOE meeting)	OM Advisor	\$1,399
Ryan Schupp (Approved at July 5, 2016 BOE Meeting)	Fall Weightlifting	\$1,057

8. Appointment(s) (Section III, Personnel)

A. Instructional Staff

Name: Kelsey Mendola*
Position: Special Education Teacher
Certification: Students with Disabilities (Gr. 7-12)
Assignment: High School
Reason: Vacancy No. 1939
Effective: September 1, 2016
Tenure Track: September 1, 2016 – June 30, 2020
Salary: \$53,532 – Step 1

Name: Christopher Tuthill
Position: Technology Teacher - Temporary
Certification: Carpentry 7-12, Professional
Technology Education (pending)
Assignment: Middle School
Reason: Vacancy No. 1935
Effective: September 1, 2016 – June 30, 2017
Salary: \$53,532 – Step 1

Appointment(s) Continued

Name: Nicholas Miller
Position: Special Education Teacher - Temporary
Certification: Social Studies 7-12, Initial
Students with Disabilities - Gr. 7-12 (pending)
Assignment: Middle School
Reason: Vacancy No. 1942
Effective: September 1, 2016 – June 30, 2017
Salary: \$53,532 – Step 1
1,500 – Masters
1,518 – Credits (33)
\$56,550

*** This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure.**

B. Support Staff

Name: Lynn McCann-Hendershot
Position: Administrative Aide - Promotional
Assignment: District Wide
Reason: Vacancy No. 1940
Probation: 8-12 weeks
Effective: September 6, 2016
Salary: \$20.19 – Step 4
.21 – Health Insurance Offset
\$20.40/hr.

Name: Maria Rodano
Position: School Monitor
Assignment: ARCH
Reason: Vacancy No. 1907
Probation: N/A
Effective: September 12, 2016 (2016-2017 school year)
Salary: \$20.77 – Step 13
.45 – Longevity
.21 – Health Insurance Offset
\$21.43/hr.

Name: Matthew Mecking
Position: School Monitor - Substitute
Assignment: District Wide
Reason: Per Diem
Probation: N/A
Effective: September 1, 2016
Salary: \$14.42 – Step 1

Name: Dennis Seger
Position: School Monitor - Substitute
Assignment: District Wide
Reason: Per Diem
Probation: N/A
Effective: September 1, 2016
Salary: \$14.42 – Step 1

Appointment(s) Continued:

Name: Nicole VanBenschoten
Position: Administrative Aide - Temporary
Assignment: District Wide
Reason: Vacancy No. 1937
Probation: Temporary with possibility of becoming Probationary/Promotional
Effective: September 1, 2016
Salary: \$22.06 – Step 7
 .21 – Health Insurance Offset
 \$22.27/hr.

Name: Jonathan Muro
Position: Lead Maintenance Specialist – HVAC - Provisional
Assignment: District Wide
Reason: Vacancy No. 1931
Probation: N/A
Effective: September 26, 2016 (pending fingerprint clearance)
Salary: \$27.95 – Step 3

Name: Jackie Smith
Position: Administrative Aide – Provisional to Probationary/Promotional
Assignment: District Wide
Reason: Vacancy No. 1919
Probation: 8-12 weeks
Effective: September 7, 2016
Salary: No Change

Name: Jessica Ellsworth
Position: Administrative Aide – Provisional to Probationary/Promotional
Assignment: District Wide
Reason: Vacancy No. 1849
Probation: 8-12 weeks
Effective: September 7, 2016
Salary: No Change

Name: Denise Lefberg
Position: Clerk Typist – PT (5.75 hrs. per day) - Temporary
Assignment: District Wide
Reason: Vacancy No. 1938
Probation: N/A
Effective: September 1, 2016
Salary: \$16.58 - Step 1

Name: Bonnie Whitney
Position: Clerk Typist –Temporary
Assignment: District Wide
Reason: Vacancy No. 1941
Probation: N/A (temporary with possibility of becoming probationary)
Effective: September 19, 2016
Salary: \$16.58 - Step 1

Appointment(s) Continued:

Name: Jerianne Baumgardner
Position: Clerk Typist – Change in Personnel Status – Temporary to Permanent
Assignment: District Wide
Reason: Vacancy No. 1925
Probation: N/A
Effective: September 7, 2016
Salary: \$16.58 - Step 1

Name: Tammy Mackin
Position: Clerk Typist - Probationary
Assignment: District Wide
Reason: Vacancy No. 1941
Probation: 8-26 weeks
Effective: September 15, 2016
Salary: \$18.66 - Step 5
_____.21 – Health Insurance Offset
\$18.87/hr.

C. Co-Curricular Positions for the 2016-2017 School Year – Vacancy No. 1895

<u>Name</u>	<u>Position</u>	<u>Salary</u>
James Santos	Co-Advisor, National Honor Society	\$2,319 – shared

D. Curriculum Coordinator Positions for the 2016-2017 School Year – Vacancy No. 1895

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Dawn Buzzelli	Co-Chair, Kindergarten – ASK	\$2,323 - shared
Susan McDonald	Co-Chair, Kindergarten – ASK	\$2,323 –shared

E. Athletic Coaching Positions for the 2016-2017 School Year – Vacancy No. 1895

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Nicholas Miller	Assistant Football Coach	Volunteer/non-paid

F. ACES Instructional Staff for the 2016-2017 School Year – Vacancy No. 1905

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Megan Wieboldt	Science	\$50.58/hr.
Walter Kaufmann	Math	\$50.58/hr.
Ashley Sparke	English	\$50.58/hr.
Robert Avdoyan	Special Education	\$50.58/hr.
Scott Spears	Social Studies	\$50.58/hr.
Anthony Caporale	Guidance Counselor	\$50.58/hr.

G. ARCH Instructional Staff for the 2016-2017 School Year – Vacancy No. 1904

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Tracy West-Barnes	Business Math	\$50.58/hr.
Padraic McCarthy	Science	\$50.58/hr.
Nicholas Miller	Social Studies	\$50.58/hr.
Cory Ferguson	Math	\$50.58/hr.
Nina Scudieri	English	\$50.58/hr.
Nicole Vasti	Special Education Math	\$50.58/hr.
Nancy Caporusso	English	\$50.58/hr.

Appointments - Continued

Deanna Perez	Physical Education	\$50.58/hr.
Jonathan Foley	Physical Education	\$50.58/hr.
Damien Striharsky	Physical Education	\$50.58/hr.
Kelsey Mendola	Special Education Social Studies	\$50.58/hr.
Cathy Lane	Guidance	\$50.58/hr.
Christopher Stellato	Guidance	\$50.58/hr.

H. ARCH Instructional Substitute for the 2016-2017 School Year – Vacancy No. 1904

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Joseph Coniglio	Substitute	\$50.58/hr.
Austin Carroll	Substitute	\$50.58/hr.

I. Substitute Teachers/RN's

Denotes College Students **Bold=Home Tutor*

A= Certified

DawnMaria Clune	Yvonne Housman	James Mecca
June Mecca	Anne Patterson	Rita Roche
Jennifer Toth	Billie Hanlon	
Marissa Carlton (Previously approved as a “B” sub on the August 16, 2016 BOE Agenda)		

B = Bachelor’s Degree

Lisa Donahue	Michael McLaughlin	Matthew Sexton
Andrew Wierl	Kara Conklin	Della Russell

C=48 or more College Credits

Raymond Marsh	Lawrence Doto
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RN's

Melissa Kinman	Josephine Canfield
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9. Approval of Revised “Kass and Jules” Dorritie Memorial Scholarship (enclosure No. 2)
10. Approval of Revised PJCS D CSEA Unit No. 7912 Scholarship (enclosure No. 3)
11. Adoption of 2016-2017 District Goals (enclosure No. 4)
12. Adoption of APPR Plan Resolution for the 2016-2017 School Year (enclosure 5)
13. Approval of Food Service Agreement between PJCS D and Easter Seals/Project Discovery (enclosure 6)
14. Approval of District Safety Plan and School Buildings Emergency Response Plan for the 2016-2017 School Year (enclosure No. 7)
15. Discussion of TASC Proposals (enclosure 8)
16. Approval of Side Letter Agreement Between the Board of Education of the Port Jervis City School District and the Port Jervis Teachers’ Association Concerning a Summer Program (enclosure 9)

17. BE IT RESOLVED: that, pursuant to Education Law 913, the employee discussed in executive session is directed to report for a medical examination in order to determine the mental/physical capacity of such person to perform her duties as an employee of the Port Jervis City School District. Said medical examination shall be before Dr. Allen Rubenstein on September 26, 2016 at 2:00 pm, at his office located at 101 W. 79th Street, Suite 3B, New York, New York 10024 and on any subsequent days Dr. Rubenstein may require to complete said exam; and **BE IT FURTHER RESOLVED** that the employee is directed to produce any and all medical records related to the present state of her health for the past three years to the District by September 16, 2016. (enclosure 10)

18. Committee/Liaison Reports (as available)

- a. Policy Committee – Cathy Sadaghiani
- b. DLT Liaison – Bob Witherow
- c. Health/Safety/Wellness Committee Liaison – Flo Santini
- d. Port Jervis Liaison – Valerie Maginsky
- e. Deerpark Liaison – Flo Santini
- f. Education Liaison – Bob Witherow
- g. OCSBA – Bill Smith
- h. NYSSBA – Bill Smith

19. Board Member Comments

20. Dates to Remember

September 6	First Day of School for Students PTSA Meeting – PJHS, Room 126, 6 pm
September 12	PTA Meeting – PJMS, 6:30 pm
September 14	ASK Open House, Grades 1-3, 7pm HBE Open House, Grades 1-3, 7 pm
September 15	ASK Open House, Grades 4-6, 7pm HBE Open House, Grades 4-6, 7pm

21. Possible Motion to Enter into Executive Session for the Purpose Of:

- 1. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
- 2. Discussing proposed, pending or current litigation.

22. Adjournment

The next regular Meeting/Workshop will be held on **Tuesday, September 20, 2016** at 7:00 p.m. in the High School Cafeteria.