

SUBJECT: TRANSPORTATION OF STUDENTS**Requests for Transportation to and from Nonpublic Schools**

The parent or person in parental relation of a parochial or private school child residing in the Port Jervis City School District who desires ~~that the~~ his or her child to be transported to a parochial, ~~or private,~~ or charter school outside of the School District during the next school year, ~~should~~ must submit a written request to the Board of Education no later than April 1 of the preceding year, or within ~~thirty (30)~~ thirty (30) days of moving into the District. The District will publish the April 1 date in its school calendar and/or local newspaper as a reminder to parents of this deadline. No late requests of a parent or person in parental relation shall will not be denied where a reasonable explanation is provided for the delay.

Transportation to Nonpublic Schools on Holidays

~~When a holiday falls on a Saturday or Sunday, the Board of Education may choose to close on Friday or Monday in observance of the holiday. Schools that close may provide pupil transportation. However, if the District has not shared its calendar and informed nonpublic schools that it will not transport on the optional holiday, the District is required to provide pupil transportation services on that day to nonpublic schools that are open. The District will share its calendar and start and dismissal times with nonpublic schools before the start of the school year. The District is not required to provide transportation to nonpublic schools on days on which the District's schools are not in session.~~

Transportation for Nonpublic School Students with Disabilities who are Parentally Placed

For students with disabilities, (ages 5 through 21), who are parentally placed in nonpublic schools outside their district of residency, if special education services are to be provided to a student at a site other than the nonpublic school, the school district of location is responsible for providing the special education services, including, as applicable, arranging and providing transportation necessary for the student to receive special education services. ~~The proportionate share of IDEA Part B dollars could be used for such purpose.~~

The school district of residence remains responsible to provide transportation to parentally placed nonpublic school students from the student's home to the nonpublic school.

Transportation of Students with Disabilities

~~Transportation of s~~ Students with disabilities in the District may not exceed ~~shall be transported up to fifty (50) miles (one way) from the student's their home to the appropriate special service or program, unless the Commissioner certifies that no appropriate nonresidential special service or program is available within fifty (50) miles. In that event, t~~ The Commissioner may then establish transportation arrangements.

Student Information

~~Any mode of transportation used on a regular basis to transport students with a disability on a regularly scheduled route shall, u~~ Upon written consent of the parent or person in parental relation, every school bus which is used to regularly transport students with disabilities will have maintained on such mode of transportation the following information about each student with a disability being transported:

- a) Student's name;
- b) Nature of the student's disability;

(Continued)

Non-Instructional/Business
Operations**SUBJECT: TRANSPORTATION OF STUDENTS (Cont'd.)**

- c) Name of the student's parent, guardian, or person in a ~~position of loco parentis (person in parental relation)~~ and one or more telephone numbers where ~~such~~that person can be reached in an emergency; and/or
- d) Name and telephone number of any other person designated by such parent, guardian, or person in a ~~position of loco parentis as a person~~parental relation who can be contacted in an emergency.

~~Such~~This information ~~shall~~will be used solely for the purpose of contacting ~~such~~the student's parent, guardian, person in a ~~position of loco parentis~~parental relation, or designee in the event of an emergency involving the student, ~~shall~~will be kept in a manner which retains the privacy of the student, and ~~shall~~will not be accessible to any person other than the driver or a teacher acting in a supervisory capacity. In the event that the driver or teacher is incapacitated, ~~such~~this information may be accessed by any emergency service provider ~~for such purpose~~.

~~Such~~This information ~~shall~~will be updated as needed, but at least once each school year and ~~shall~~will be destroyed if parental consent is revoked, the student no longer attends ~~such~~the school, or the disability no longer exists.

~~Herein the term "disability" shall mean a physical or mental impairment that substantially limits one or more of the major life activities of the student, whether of a temporary or permanent nature.~~

Fire Extinguishers

School buses manufactured on or after January 1, 1990 fueled with other than diesel fuel and used to transport three ~~(3)~~ or more students who use wheelchairs or other assistive mobility devices or with a total capacity of more than eight ~~(8)~~ passengers and used to transport ~~such~~these students ~~shall~~will be equipped with an ~~automatic-engine fire extinguishingsuppression~~ system.

School buses manufactured on or after September 1, 2007 fueled with diesel fuel and used to transport three ~~(3)~~ or more students who use wheelchairs or other assistive mobility devices or with a total capacity of more than eight ~~(8)~~ passengers and used to transport ~~such~~these students ~~shall~~will be equipped with an ~~automatic-engine fire extinguishingsuppression~~ system.

School buses will also be equipped with at least one hand fire extinguisher in the event of an emergency. ~~The purchase of automatic engine fire extinguishing systems for school buses used to transport such students shall be deemed a proper school district expense.~~

Transportation of Non-Resident Students

Non-resident families must provide their own transportation.

(Continued)

SUBJECT: TRANSPORTATION OF STUDENTS (Cont'd.)**Transportation to School Sponsored Events**

Where the District has provided transportation to students enrolled in the District to a school sponsored field trip, extracurricular activity, or any other similar event, it ~~shall~~will also provide transportation back to either the point of departure or to the appropriate school in the District unless ~~the a student's parent or legal guardian of a student participating in such event~~ has provided the District with written notice, consistent with District policy, authorizing an alternative form of return transportation for ~~such the student or unless intervening circumstances make such transportation impractical~~. In cases where intervening circumstances make transportation of a student back to the point of departure or to the appropriate school in the District impractical, and the parent has not authorized alternative return transportation, a representative of the School District ~~shall~~will remain with the student until ~~such the student's parent or legal guardian has been contacted and informed of the intervening circumstances which make such transportation impractical; and the student has been delivered to his/ or her parent or legal guardian~~.

Transportation in Personal Vehicles

Personal cars of teachers and staff ~~shall~~will not be used to transport students except in the event of extenuating circumstances and authorized by the administration.

Education Law §§ 1604, 1709, 1804, 1903, 1950, 2503, 2554, 2590-e, 3242, 3602-c, 3621(15), 3623-a(2c), 3635, 4401-a, 4401(4), 4402, 4404, 4405, and 4410-6
Vehicle and Traffic Law § 375(20)(1) and 375(21-i)

NOTE: Refer also to Policy #7133 -- Education of Homeless Children and Youth

SUBJECT: PROBATION AND TENURE**Probation**

Certified staff members ~~shall~~will be appointed to a probationary period by a majority vote of the Port Jervis Board of Education upon recommendation of the Superintendent of Schools. This applies to all appointments on or after July 1, 2015

~~Full-time certified staff~~ Teachers, all other members of the teaching staff, administrators, directors, supervisors, principals, and all other members of the supervisory staff, except associate, assistant, and other superintendents, ~~shall~~will be appointed to a probationary period of ~~three (3)~~four years. However, ~~€~~The probationary period shall will not exceed two (2) three years for teachers previously appointed to tenure in this or another school district or BOCES within the state, provided that the teacher was not dismissed from the ~~former~~prior district or BOCES and met the required annual professional performance review (APPR) rating in his/her final year of service there. Additionally, up to two ~~(2)~~ years of service as a regular substitute teacher may be applied towards probationary service. (This is sometimes referred to as Jarema Credit.)

During the probationary period, a staff member ~~shall~~will be given assistance in adjusting to the new position, but the essential qualifications for acceptable performance ~~shall~~will be assumed because ~~of the possession by the staff member of~~attained the required certification or license.

A staff member's appointment may be discontinued at any time during his/her probationary period upon the recommendation of the Superintendent and by majority vote of the Board. Any person not recommended for tenure appointment will be notified in writing by the Superintendent no later than 60 days before his/her probationary period expires.

Tenure

The Board will follow all applicable ~~statutes~~laws and regulations regarding tenure.

At the expiration of the probationary period or within six months prior ~~thereto~~, the Superintendent ~~shall~~will make a written report to the Board recommending for appointment to tenure 1) those non-teaching certified staff members other than classroom teachers and principals who successfully completed their probationary period in the District, and 2) teachers and principals successfully completing a probationary period in the Base School District who have been found competent, efficient, and satisfactory, and who have received the APPR rating of effective or highly effective in at least three of the preceding four years. If a teacher or principal receive an APPR rating of ineffective in their final probationary year, the Board may not award tenure, but may extend that teacher's or principal's probationary time by an additional year. However, the teacher or principal may be eligible for immediate tenure if he/she successfully appeals the ineffective rating. The Board may then, by a majority vote, appoint ~~to~~to tenure any or all of the persons recommended by the Superintendent.

When the initial probationary period expires, a teacher or principal will remain on probationary status until the end of the school year in which he/she received the required APPR ratings of 3 years of effective or highly effective and a final year rating of no less than developing. The Board may also grant tenure contingent upon a teacher's or principal's receipt of a minimum APPR rating of developing or effective in the final year of the probationary period depending upon the teacher's or principal's prior three ratings.

(Continued)

Personnel

SUBJECT: PROBATION AND TENURE (Cont'd.)

Resolutions Making Appointments

Each Board resolution making a probationary appointment or an appointment on tenure will specify:

- a) The name of the appointee;
- b) The tenure area or areas in which the professional educator will devote a substantial portion of his/her time;
- c) The date of ~~commencement~~ of probationary service or service on tenure commences in each such area;
- d) ~~The certification status expiration date of the appointee in reference to the position to which the individual is appointed.~~ appointment, if made on a probationary basis. For appointments of classroom teachers and principals, the resolution must also state that:
 1. To receive tenure, the individual must receive composite or overall APPR ratings of effective or highly effective in at least three of four preceding years; and cannot receive a rating of ineffective in his/her final year.
 2. ~~If the teacher or principal receive an ineffective composite or overall APPR rating in their final year of probation, they will not be eligible for tenure at that time; and~~
- e) The certification status of the appointee in reference to the position to which the individual is appointed.

Education Law ~~Sections §§~~ 2509, 2573, 3012, 3012-c, 3012-d, 3014, and 3031
8 NYCRR ~~Part 30~~ §§ 30-1.3, 80-3.6, 80-3.9, and 80-3.10

Students

**SUBJECT: GRADUATION OPTIONS/REQUIREMENTS/EARLY GRADUATION/
ACCELERATED PROGRAMS**

In order to graduate from the Port Jervis City School District, a student must complete or may exceed the requirements set forth in Part 100 of the Commissioner's regulations. The Board of Education reserves the right to establish requirements for graduation which exceed the minimum standards as defined by the New York State Regents. All students must be in compliance with Commissioner's regulations for graduation to achieve a minimum of a Regents diploma unless otherwise indicated. Therefore, in accordance with applicable law and regulations, the District may award one (1) or more of the following to students:

- a) Regents Diploma;
- b) Regents Diploma with Honors;
- c) Regents Diploma with Advanced Designation;
- d) Regents Diploma with Advanced Designation with Honors;
- e) Annotation of Science and/or Math Mastery;
- f) Career and Technical Endorsement;
- g) Skills Achievement Commencement Credential

Pathways to Graduation

In addition to the four (4) Regents examinations or approved alternative exams required of all students, ~~in the areas of English, mathematics, science, and social studies, students may satisfy their the~~ fifth examination requirement may be satisfied by passing an approved Pathways Assessment that measures an equivalent level of knowledge and skill. ~~This "4+1" option, as set forth in the Commissioner's regulations, permits students to take four (4) Regents examinations and also one (1) Pathways Assessment, as approved by the Commissioner, in the area of Humanities, Engineering and Mathematics (STEM), Career and Technical Education (CTE), the Arts, or Biliteracy (languages other than English). The "4+1" option does not, however, change existing graduation course or credit requirements and applies to students who first enter grade 9 in September 2011 and thereafter or who are otherwise eligible to receive a high school diploma in June 2015 and thereafter.~~

Appeal of Regents Examination Score Option

Students who fail certain Regents examinations may have access to the appeals process in accordance with the provisions of the Commissioner's regulations. ~~The District must provide unlimited opportunities for all students to retake required Regents examinations to improve their scores so that the student may graduate with a Regents diploma. Any student who fails, after at least two (2) attempts, to attain a score of 65 or above on a required Regents examination for graduation will have access to the appeals process in accordance with the provisions of Section 100.5(d)(7) of the Commissioner's regulations. No student may appeal his/her score on more than two (2) of the five (5) required Regents~~

~~examinations. A student whose appeal with a score between 62 and 64 is accepted for one (1) required Regents examination, and who has attained a passing score of 65 or above on each of the four (4) remaining required Regents examinations and fulfilled all other course and testing requirements, shall earn a Regents diploma. A student whose appeal with scores between 62 and 64 is accepted for two (2) required Regents examinations, and who has attained a passing score of 65 or above on each of the three (3) remaining required Regents examinations and who has fulfilled all other course and testing requirements, shall earn a local diploma. Approval of an appeal will not change the student's score on the Regents examination under appeal. In addition, the decision to grant or deny an appeal is made at the District level and is not subject to State Education Department (SED) approval.~~

English Language Learners

~~— In addition to the general Regents examination appeals process previously set forth, the following appeals process applies to English Language Learners (ELL) as identified within the Commissioner's regulations. An ELL who first entered school in the United States in grade 9 or above, and who is otherwise eligible to graduate in January 2015 or thereafter, and who also fulfills all other course, testing, and eligibility requirements in accordance with the Commissioner's regulations, may appeal a score of 55-61 on the required Regents examination in English Language Arts (ELA) after two (2) attempts at attaining a score of 65 or above, to graduate with a local diploma provided that such student meets all other criteria in accordance with Commissioner's regulation section 100.5(d)(7).~~

Early Graduation

Upon request from the student's parent/ or guardian, a student ~~shall~~will be eligible for early graduation in fewer than eight (8) semesters upon completion of all requirements for graduation, excluding physical education, as mandated by Commissioner's regulations. A student ~~shall~~will not be required to continue enrollment for the sole purpose of completing physical education requirements.

(Continued)

Students

**SUBJECT: GRADUATION OPTIONS REQUIREMENTS /EARLY GRADUATION/
ACCELERATED PROGRAMS (Cont'd.)****Accelerated Programs**Eighth Grade Acceleration for Diploma Credits

Individual eighth grade students may be afforded the opportunity to take high school courses in mathematics and in at least one of the following areas: English, social studies, languages other than English, art, music, career and technical education subjects, or science courses. The Superintendent or his/her designee is responsible for determining whether an eighth grade student is eligible to take high school courses. The District ~~shall~~will utilize a set of criteria to determine each student's readiness for acceleration. Students who are accelerated for diploma credit must have been provided instruction designed to facilitate their attainment of, by the end of grade 7, the State intermediate learning standards in each subject area in which they are accelerated.

Advanced Placement

Advanced Placement (AP) examinations for a variety of courses are administered by the College Board in May of each year with strict guidelines as to their implementation. ~~A national, standardized, arduous examination is administered by the College Board in May of each year for a great variety of courses in various subject areas. In addition to entering a universe of knowledge that might otherwise remain unexplored in high school,~~ Advanced Placement AP examinations afford students the opportunity to earn credit or advanced standing in many of the nation's colleges and universities. The District ~~shall~~will utilize a set of criteria to determine a student's readiness for enrollment in any Advanced Placement AP classes.

Dual Credit for College Courses

Students who wish to enroll in college level coursework must meet all academic, grade level, and coursework requirements as set forth by administrative guidelines. Students who have demonstrated intellectual and social maturity may choose to matriculate at any one of the colleges that have a cooperative agreement with our District. These opportunities may include early admission to college, collegiate-level work offered in the high school, or other means of providing advanced work. Review and approval by the administration are necessary before any college courses may be taken during the school day.

The Board will not be required to pay tuition and other related costs for those high school students enrolled in college courses.

Online Coursework

The District may offer students the ability to complete general education and diploma requirements for a specific subject through online instruction or blended coursework that combines online and classroom-based instruction.

(Continued)

2016

7220
3 of 3

Students

**SUBJECT: GRADUATION OPTIONS REQUIREMENTS /EARLY GRADUATION/
ACCELERATED PROGRAMS (Cont'd.)**

To receive credit for ~~such~~this online coursework, students must successfully complete an online or blended course and demonstrate mastery of the learning outcomes for the subject by passing the Regents exam and/or other assessment in the subject area.

8 NYCRR §§ 100.1(i), 100.2(f), 100.4(d), 100.5, 100.6 and 200.5

NOTE: Refer also to Policy #7222 -- Diploma and/or Credential Options for Students with Disabilities

1st Reading: 08/01/16

Students

SUBJECT: RIGHTS OF NON-CUSTODIAL PARENTS

The Port Jervis Board of Education is mindful that various arrangements exist for the care and custody of children residing in the District. The Port Jervis City School District attempts to maintain current family information to help ensure student safety, proper communication with parents, and appropriate educational programming. Parents who are divorced, legally separated, or otherwise live apart should supply the District with relevant information and documentation, including custody orders, regarding who is responsible for the custody and care of their child, and who is permitted to make educational decisions for that child.

A non-custodial parent's participation in his or her child's education will be governed by the terms of any custody order. As a general matter, however, the District encourages non-custodial parents to participate in their child's education. Unless prohibited from doing so by a court order, non-custodial parents may request information about their child, inspect and review their child's records in accordance with the Family Educational Rights and Privacy Act (FERPA) and District policy, and otherwise remain interested in their child's education.

The District will not release students to a non-custodial parent without the custodial parent's consent. It is the parent's responsibility to inform the District if and when the child may be released to individuals other than the custodial parent in a form acceptable to the District.

NOTE: Refer also to Policies #7130 -- Entitlement to Attend -- Age and Residency
#7240 -- Student Records: Access and Challenge

1st Reading: 08/01/16

POLICY

2012

7230

Students

SUBJECT: DUAL CREDIT FOR COLLEGE COURSES

All students who have successfully fulfilled the necessary requirements and have demonstrated intellectual and social maturity may choose to matriculate at any one of the colleges that have a cooperative agreement with the Port Jervis School District. Such opportunities may include early admission to college, collegiate-level work offered in the high school, or other means of providing advanced work. Review and approval by the administration are necessary before any college courses may be taken during the school day.

The District shall not be required to pay tuition and other related costs for those high school students enrolled in college courses. Students who wish to enroll in college level coursework shall meet all academic, grade level and coursework requirements as set forth by administrative rules and regulations.

Adopted: 01/10/12