

BOARD OF EDUCATION
CITY SCHOOL DISTRICT OF THE CITY OF PORT JERVIS
PORT JERVIS, NEW YORK

REGULAR MEETING
Monday, August 1, 2016

HIGH SCHOOL CAFETERIA
6:30 PM Executive Session
7:00 PM – Business Meeting

MISSION STATEMENT

The Port Jervis City School District, in partnership with our community, has an uncompromising commitment to measurably improve student achievement and prepare students to be productive and responsible life-long learners, ready to meet the challenges of citizenship in our ever-changing global society.

AGENDA

BOARD OF EDUCATION NORMS

- **Understand and Maintain the Role of a Board Member**
- **Be Prepared for all Meetings**
- **Be Respectful**
- **Maintain Open Communications and Share Ideas with the Entire Board**
- **Maintain Confidentiality**
- **Stay on Topic**

- 1. Opening**
 - a. Call to Order
- 2. Possible Motion to Enter into Executive Session for the Purpose of:**
 1. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
 2. Discussing proposed, pending or current litigation.
- 3. Regular Session Resumes**
 - a. Pledge of Allegiance
 - b. Moment of Silence
- 4. Public Comment**
- 5. Administrative Reports (as available)**
 - a. Superintendent – Mr. Thomas Bongiovi

6. Consent Agenda Items

- a. Minutes from the July 5, 2016 Meeting of the Board of Education (Section I)**
- b. CSE/CPSE Minutes (enclosure no. 1)**
CSE Minutes: 07/01/16; 07/12/16; 07/14/16; 07/15/16; 07/18/16; 07/19/16; 07/21/16; 07/25/16
CPSE Minutes: 07/18/16; 07/20/16; 07/22/16; 07/25/16
- c. FMLA, Intermittent and Leave of Absences per Enclosures (Section III Personnel)**
- d. Approval to Dispose of Old ASK Sign (enclosure no. 2a)**
- e. Resignation (s)**

Name: Nicole Zippo
Position: Elementary Teacher
Assignment: ASK Elementary School
Effective: July 15, 2016
(Previously appointed at the July 5, 2016 BOE meeting)

Name: Tammy Mackin
Position: School Monitor
Assignment: ASK Elementary School
Effective: September 1, 2016

Name: Donna Mead
Position: School Monitor
Assignment: ASK Elementary School
Effective: September 1, 2016

Secondary Summer School – Instructional – Vacancy No. 1917

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Christine Piscitelli	Social Studies (3)	\$5,977

8. Appointment (s)

A. Correction to Position on Previously Approved Instructional Appointment from July 5, 2016 BOE Meeting

Name: Kathleen Conboy
Position: Special Education Teacher
(Previously Elementary Teacher)
Certification: Students with Disabilities (B-2)
Assignment: ASK Elementary School
Reason: Vacancy No. 1899
Effective: September 1, 2016
Tenure Track: September 1, 2016 – June 30, 2019
Salary: \$54,944 – Step-2
552- Credits (12)
\$55,495

Appointment (s) (continued)

B. Correction to Tenure Track to Previously Approved Instructional Appointment at the July 5, 2016 BOE Meeting

Name: Karen Gessner
Position: Special Education Teacher
Certification: Students with Disabilities (1-6)
Assignment: ASK Elementary School
Reason: Vacancy No. 1910
Effective: September 1, 2016
Tenure Track: September 1, 2016 – June 30, 2019
(Previously 9/1/16 – 6/30/20)
Salary: \$54,944 – Step 2
1,500 – Masters
3,864 – Credits (84)
\$60,308

C. Correction to Secondary Summer School Appointments – Instructional – Vacancy No. 1917 Previously Approved at the July 5, 2016 BOE Meeting

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Nicholas Miller	Social Studies (3) (change from 2 periods to 3 periods)	\$5,138
Kathy Helms	Math (1) (change from 2 periods to 1 period)	\$1,992
Ashley Sparke	English (3)	\$5,977 (Change from \$5,556)

D. Administrative

Name: David Marr
Position: Assistant Principal
Certification: School District Leader
Assignment: HBE School
Reason: Vacancy No. 1920
Effective: August 2, 2016
Tenure Track: August 2, 2016 – June 30, 2020
Salary: \$105,506 – Step 1

E. Instructional Staff (All salaries based on 2015-2016 contract)

Name: Gina Crescenzo*
Position: Mathematics Teacher
Certification: Mathematics 7-12
Assignment: Middle School
Reason: Vacancy No. 1911
Effective: September 1, 2016
Tenure Track: September 1, 2016 – June 30, 2020
Salary: \$53,532 – Step 1
1,500 - Masters
1,564 – Credits (34)
\$56,596

Appointment(s) (continued)

Name: Cory Ferguson*
Position: Mathematics Teacher
Certification: Mathematics 7-12
Assignment: High School
Reason: Vacancy No. 1911
Effective: September 1, 2016
Tenure Track: September 1, 2016 – June 30, 2020
Salary: \$53,532 – Step 1
1,500 – Master
1,656 – Credits (36)
\$56,688

***This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his or her probationary appointment to be granted or considered for tenure.**

F. Support Staff

Name: Jackie Smith
Position: Administrative Aide - Provisional
Assignment: Pupil Personnel Services
Probation: N/A
Effective: August 2, 2016
Salary: \$20.19 – Step 4

Name: Tammy Mackin
Positions: Teacher Aide – New Position
Assignment: ASK Elementary School
Reason: Vacancy No. 1926
Probation: N/A
Effective: September 1, 2016
Salary: \$18.43 – Step 9
.21 – HI Offset
\$18.64/hr.

Name: Donna Mead
Position: Teacher Aide – New Position
Assignment: ASK Elementary School
Reason: Vacancy No. 1927
Probation: N/A
Effective: September 1, 2016
Salary: \$20.95 – Step 13
.21 – HI Offset
.45 – Longevity
\$21.61/hr.

Name: Jerianne Baumgardner
Position: Clerk Typist - Temporary
Assignment: HBE School
Reason: Vacancy No. 1925
Probation: EL#10114
Effective: August 2, 2016
Salary: \$17.59 – Step 3

Appointment (s) (continued)

G. Co-Curricular Positions for the 2016-2017 School Year-Vacancy No. 1895 (enclosure no. 2b)

H. Curriculum Coordinator Positions for the 2016-2017 School Year – Vacancy No. 1895 (enclosure no. 2c)

I. Athletic Coaching Positions for the 2016-2017 School Year – Vacancy No. 1895

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Jonathan Foley	Football Coach	Non-Paid/Volunteer
Christopher Stellato	Football Coach	Non-Paid/Volunteer
George Rollman	Boys Basketball Asst. Coach	Non-Paid/Volunteer

J. Stipend Position for the 2016-2017 School Year – Effective August 15, 2016

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Kristen Lopez	School District Clerk	\$5,000 (prorated)

K. Summer Enrichment Academy – Middle School – Vacancy No. 1922 - \$40.53/hr. (15-16 Salary)
Anne Wood – effective 7/11/16

L. Substitute Instructional Staff for Summer School – Vacancy No. 1902
Amy Hoverstock

9. Resolution to Appoint and Approve the Terms and Conditions of Employment for the Exempt Position of Confidential Secretary to the Superintendent for Kristen Lopez Effective August 15, 2016 with Salary as Follows: (enclosures no. 3a)

Salary: \$27.06
.21 – HI Offset
.45 – Longevity
\$27.72/hr.

10. Approval of Port Jervis Free Library Payment Schedule for 2016-2017 (enclosure no. 3b)

September 15 th	\$203,770
October 15 th	\$397,500
October 30 th	<u>\$397,500</u>
Total Collection	\$998,770

11. Resolution to Allow the Business Office to Increase the Employee Benefit Liability Reserve to the Amount of Calculated Compensated Absences at June 30, 2016 (enclosure no. 4a)

12. Approval of Employee Assistance Program (EAP) Agreement Between the PJCS D and Catholic Charities Community Service of Orange County for the 2016-2017 School Year (enclosure no. 4b)

13. Approval for BPD to Provide Financial Consulting Services for the \$7,000,000 Capital Project (enclosure no. 5a)

14. Approval of NYSIR Renewal for the 2016-2017 School Year (enclosure no. 5b)

15. Approval of Revised Criteria for the Sally J. Lehn Memorial Scholarship (enclosure no. 6)

16. Approval to Award HBE Sign Bid to Knights of Columbus (enclosure no. 7a)

17. Policies (enclosure no. 7b)

First Reading

Policy No. 5730 – Transportation of Students

Policy No. 6213 – Probation and Tenure

Policy No. 7220 – Graduation Options/Early Graduation/Accelerated Programs

Policy No. 7241 – Rights of Non-Custodial Parents

Delete from Policy Book

Policy No. 7230 – Dual Credit for College Courses

Second and Final Reading

Policy No. 1611 – Business of the Annual District Election

Policy No. 3210 – Visitors to the School

Policy No. 3450 – Use of Service Animals

Policy No. 5620 – Fixed Asset Inventories, Accounting and Tracking

Policy No. 6110 – Code of Ethics for Board Members and All District Personnel

Policy No. 7511 – Immunization of Students

Policy No. 7611 – Children with Disabilities

Policy No. 8211 – Prevention Instruction

18. Approval of Eastern Heating and Cooling Maintenance (TBS) Agreement (enclosure no. 8)

19. Approval of District Comprehensive Improvement Plan (DCIP) and School Comprehensive Education Plan (SCEP) (enclosure no. 9)

20. Approval of Internal Audit Report Ending June 30, 2016 and Response to Auditor Comments (enclosure no. 10)

21. Board Member Comments

22. Possible Motion to Enter into Executive Session for the Purpose of:

1. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
2. Discussing proposed, pending or current litigation.

23. Adjournment

The next regular meeting/adopt tax warrant will be held on **Tuesday, August 16, 2016** at 7:00 p.m. in the High School Cafeteria.