

**BOARD OF EDUCATION**  
**CITY SCHOOL DISTRICT OF THE CITY OF PORT JERVIS**  
**PORT JERVIS, NEW YORK**

**REGULAR MEETING**  
**November 15, 2016**

**HIGH SCHOOL CAFETERIA**  
**6:00 PM – Executive Session**  
**7:00 PM – Business Meeting**

**MISSION STATEMENT**

*The Port Jervis City School District, in partnership with our community, has an uncompromising commitment to measurably improve student achievement and prepare students to be productive and responsible life-long learners, ready to meet the challenges of citizenship in our ever-changing global society.*

**AGENDA**

**BOARD OF EDUCATION NORMS**

- **Understand and Maintain the Role of a Board Member**
- **Be Prepared for all Meetings**
- **Be Respectful**
- **Maintain Open Communications and Share Ideas with the Entire Board**
- **Maintain Confidentiality**
- **Stay on Topic**

**1. Opening**

- a. Call to Order

**2. Motion to Enter into Executive Session for the Purpose of:**

- 1. Discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person.
- 2. Discussing proposed, pending or current litigation.

**3. Regular Session Resumes**

- a. Pledge of Allegiance
- b. Moment of Silence

**4. Presentations**

- a. **Student Representatives - Abigail Ilizirov & Shannon Klotz**
- b. **Response to Interventions – M. Sullivan/B. Cancredi**
- c. **Plans for Renovation of Elementary Libraries and Possible Capital Project – J. Tola/D. Preiss/L. Case**

**5. Public Comment**

**6. Administrative Reports (as available)**

- a. Superintendent – Mr. Thomas Bongiovi

**7. Consent Agenda Items:**

- a. **Minutes from the October 18, 2016 Meeting of the Board of Education (Section 1, Minutes)**
- b. **Minutes from the October 25, 2016 Special Meeting of the Board of Education (Section 1, Minutes)**
- c. **Committee on Special Education Minutes (Section 1, Minutes)**  
CSE Meeting Dates: *October 1,6,11,12,13,14,17,18,19,20,21,24,25,26,27,28,31 and November: 1,2,3*  
CPSE Meeting Dates: *October: 11,17,19,20,24,26,28 and November: 2,7*
- d. **Financial Reports for September 2015 (Section 1, Financial Reports):**
  - Appropriation Status Detail Report (Section 1, FR-1)
  - Revenue Status Report (Section 1, FR-2)
  - Check Warrant Report (Section 1, FR-3)
  - Treasurer's Report (Section 1, FR-4)
  - Budget Transfer Schedule Report (Section 1, FR-5)
- e. **Approval of Surplus Items (Section 1, Other Consent):**
  - Disposal of Books at PJMS and ASK
  - Declare 1984 Ford Tractor/Loader with Backhoe as Surplus and put out for Bid
- f. **FMLA, Intermittent and Leave of Absences per Enclosures (Section I, Personnel)**

**8. Appointment (s)**

**A. Change of Dates to Previously Approved Leave Replacement**

**Name:** Katrina Knight  
**Position:** Elementary Teacher (Leave Replacement)  
**Assignment:** ASK  
**Reason:** Vacancy No. 1946  
**Effective:** September 23, 2016 – December 13, 2016  
**Salary:** \$53,532 – Step 1 (pro-rated)  
*(Previous effective dates of 9/23/16 – 12/15/16 approved at 10/4/16 meeting)*

**Name:** Jennifer Scannell  
**Position:** Guidance Counselor (Leave Replacement)  
**Assignment:** HBE  
**Reason:** Vacancy No. 1945  
**Effective:** October 26, 2016 – October 31, 2017  
**Salary:** \$57,580 – Step 1 (pro-rated)  
1,500 – Masters  
2,208 – Credits  
\$61,288 (Pro-rated)  
*(Previous effective dates of 11/7/16 - 10/31/17 approved at 10/4/16 meeting)*

**B. Support Staff**

<b>Name:</b>	<b>Sean Westfall</b>		
<b>Assignment:</b>	District-Wide		
<b>Effective:</b>	October 19, 2016		
<b>Position:</b>	Grounds Worker - Substitute	<b>Salary:</b>	\$16.69 – Step 1
	Maintenance Laborer – Substitute	<b>Salary:</b>	\$17.48 – Step 1
	Cleaner – Substitute	<b>Salary:</b>	\$15.07 – Step 1

**C. Substitute Teachers/RN's:** \*Denotes College Students **Bold=Home Tutor**

<b><u>A= Certified</u></b>	<b><u>B = Bachelor's Degree</u></b>	<b><u>C=48 or more college credits</u></b>
	Jason Lewis	Austin Wilson
	Shahedra Ward-King	

**D. Co-Curricular Position for the 2016-2017 School Year**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>
Susan Couture	Middle School Book Club	Volunteer, non-paid

**E. Co-Curricular Position for the 2016-2017 School Year – Vacancy No. 1895**  
*(All Salaries based on 2015-2016 contract)*

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>
Kimberly Wragge	HBE OM Coach	\$1,399

**F. Correction to Stipend of Previously Approved Curriculum Coordinator Position for the 2016-2017 School Year - Vacancy No. 1895** *(All Salaries based on 2015-2016 contract)*

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>
Kyle Ross	Social Studies 7-8	\$1,328 (pro-rated) effective 10/1/16
<i>(Approved for \$1,399 at the 10/18/16 meeting)</i>		

**G. Correction to Stipend of Previously Approved Co-Curricular Position for the 2016-2017 School Year – Vacancy No. 1895** *(All Salaries based on 2015-2016 contract)*

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>
Ryan Doyle	Middle School Art Club	\$701
<i>(Approved as non-paid, volunteer at the 10/18/16 meeting)</i>		

**H. Correction to Salary of Previously Approved Coaching Position for the 2016-2017 School Year – Vacancy No. 1895** *(All Salaries based on 2015-2016 contract)*

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>
Walter Kaufmann	JV Girls Tennis	\$3,951
<i>(Approved for \$3,712 at the 7/5/16 meeting)</i>		

**I. Athletic Coaching Positions for the 2016-2017 School Year – Vacancy No. 1895**  
*(All Salaries based on 2015-2016 contract)*

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>
Darien Quick	Indoor Track, Boys/Girls Assistant	\$3,455
Marissa Carlton	Girls Basketball Assistant Coach	non-paid, volunteer
Anthony DiGiantomaso	Assistant Baseball Coach	non-paid, volunteer
Sierra Phillips	JV Basketball Cheerleading Coach	\$3,712

**9. Approval of Committee on Special Education Vendor as follows:**

High Point Scientific  
442 Route 206  
Montague, NJ 07827  
Ph: 800-266-9590/fax: 973-293-7680

**10. Approval of the 2017-2018 Budget Parameters (enclosure no. 1)**

**11. Adoption of the 2017-2018 Budget Calendar (enclosure no. 2)**

12. **Approval of Transportation Advisory Services (TAS) as Consultant for RFP Proposal Development for Student Transportation Services (enclosure no. 3)**
13. **Approval of Upcoming Trips:**
  - a. Middle School Eighth Grade Class Trip to Washington, D.C., April 7-9, 2017 (enclosure no. 4a)
  - b. PJHS National Honor Society Trip to North Carolina, March 9-12, 2017 (enclosure no. 4b)
  - c. PJ Girls Varsity and JV Softball Teams to Herkimer, NY, April 29-30, 2017 (enclosure no. 4c)

14. **Approval of 2016-2017 NYSSBA Membership Dues (enclosure no. 5)**

15. **Policies – (enclosure nos. 6a and 6b)**

**First Reading**

Policy No. 6212.2 – Registration and Professional Development

Policy No. 6220 – Temporary Personnel

16. **Award of Bid for Sullivan Avenue Demolition (enclosure no. 7)**

17. **Approval of Memorandum of Understanding between PJCS D and Port Jervis Free Library for Use of Library for TASC Instruction (enclosure no. 8)**

18. **Discussion of Cancellation of January 3, 2017 Board of Education Meeting**

19. **Committee/Liaison Reports (as available)**

- a. Policy Committee – *Cathy Sadaghiani*
- b. DLT Liaison – *Bob Witherow*
- c. Safety Committee Liaison – *Flo Santini*
- d. Health/Wellness Committee Liaison – *Flo Santini*
- e. Port Jervis Liaison – *Valerie Maginsky*
- f. Deerpark Liaison – *Flo Santini*
- g. Education Liaison – *Bob Witherow*
- h. OCSBA – *Bill Smith*
- i. NYSSBA – *Bill Smith*

20. **Board Member Comments**

21. **Dates to Remember**

November 17	<ul style="list-style-type: none"> <li>• HS Underclassman Picture Make-up Day</li> <li>• HBE PTA Meeting @ 3:30 pm in the Library</li> <li>• ASK PTA Meeting @7 pm in the Library</li> </ul>
November 21 & 22	<ul style="list-style-type: none"> <li>• ASK/HBE Parent Conferences</li> <li>• Early Dismissal for Elementary Schools at 11 am</li> <li>• Elementary first quarter report cards distributed</li> </ul>
November 22	<ul style="list-style-type: none"> <li>• HS/MS Parent-Teacher Conferences</li> <li>• ASK/HBE Parent Conferences</li> <li>• Early dismissal for HS/MS at 10 am and Elementary at 11 am</li> </ul>
November 23-25	• <b>THANKSGIVING BREAK - NO SCHOOL!</b>
November 24 & 25	• <b>THANKSGIVING - DISTRICT CLOSED!</b>
November 30	• High School Winter Concert, 7 pm in the HS Auditorium

December 1	• ASK Picture Make-up Day
December 5	<ul style="list-style-type: none"> <li>• Middle School Winter Concert, 7 pm, PJHS Auditorium</li> <li>• HBE 40<sup>th</sup> Year Celebration, 11:15 am – 1:15 pm, HBE Library</li> </ul>
December 6	• ASK School Winter Concert, 7 pm, PJHS Auditorium
December 7	• HBE School Winter Concert, 7 pm, PJHS Auditorium
December 9	• Second Marking Period Progress Reports distributed

December 12	• Middle School PTA meeting, 6:30 pm
December 15	• ASK PTA Meeting, 7 pm, Library
December 16 & 17	• HBE Musical "Annie", 7 pm, PJHS Auditorium
December 18	• HBE Musical "Annie", 2 pm, PJHS Auditorium
December 20	• Board of Education Meeting, 7 pm, PJHS Cafeteria

**22. Adjournment**

The next regular meeting will be held on **Tuesday, December 20, 2016** at 7:00 p.m. in the High School Cafeteria.